

**Minutes of Faversham Neighbourhood Plan Steering Group
held in via Zoom on Monday 21st March 2022**

Present:

John Irwin (Chair), Hannah Perkin, and Alison Reynolds

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from K Barker, H Goodwin, A Hook and G Wade.</p>	
2.	<p><u>Declarations of interest</u></p> <p>There were no new declarations of interest.</p>	
3.	<p><u>Minutes of 21st February</u></p> <p>The Minutes of the meeting held on 21st February were approved as an accurate record. These minutes had been presented to Full Council on 7th March.</p>	
4.	<p><u>Discussion on Matters Arising from Minutes of 21st February</u></p> <p>Minute 5 – Site Selection: It was noted that the public consultation on site selection was still live on the Town Council website.</p> <p>The exhibition at the Town Hall had run 1st March to 12th March. It had been well attended. Feedback would be collated in due course.</p> <p>HP commented that there seemed to be a better understanding of the distinction between the NHP and the emerging Local Plan than at earlier exhibitions.</p>	
5.	<p><u>Site Selection</u></p> <p>Once the public consultation on site selection closes the next step would be to consider the feedback before deciding which sites should be included in the NHP. It was noted that some feedback may be used for drafting site policies.</p> <p>It was noted that a meeting would be held the following day (22nd March) with Urban Vison to discuss the next steps.</p> <p>ACTION: Meeting to discuss feedback and site selection to be convened on Thursday 31st March at 7pm.</p>	AB

6.	<p><u>Screening of Draft Plan</u></p> <p>It was proposed by John Irwin, seconded by Hannah Perkin and on being put to the meeting it was RECOMMENDED that the Town Council sends the draft plan to Swale Borough Council for screening.</p> <p>It was noted that the screening of the draft plan by SBC was not a statutory requirement. The purpose of submitting for screening was to ensure that the plan is aligned with Bearing Fruits and the emerging Local Plan. It was therefore satisfactory for a draft to be sent, and for the site selection not to be complete.</p>	
	<p><u>Private Session</u></p> <p>The meeting moved into Private Session to resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.</p>	
7.	<p><u>Critical Junctions</u></p> <p>Members discussed the proposal from PJA on Critical Road Junctions and the merits of the two options.</p> <p>It was proposed by Hannah Perkin, seconded by Alison Reynolds and on being put to the meeting it was RECOMMENDED that the Town Council should accept Option 2 to undertake the assessment utilising 10 data sets.</p> <p>It was considered that the Critical Junction assessment would be of benefit to the LCWIP as well as the NHP, and the possibility of the cost being partially met by that budget was discussed.</p> <p>ACTION: LCWIP working group to be approached for a contribution to the cost of engaging PJA for Option 2.</p> <p>[Office Note: added to LCWIP agenda for 6th April]</p>	<p>Jl</p>