

**Minutes of Faversham Neighbourhood Plan Steering Group  
held in the Guildhall on Monday 20<sup>th</sup> September 2021**

Present:

Kris Barker, John Irwin (SG Chair), Hannah Perkin, Alison Reynolds

In attendance: Adrienne Begent

1.	<p><u>Apologies for absence</u> Apologies were received from A Hook, H Goodwin and G Wade.</p>	
2.	<p><u>Declarations of interest</u>  There were no declarations of interest.</p>	
3.	<p><u>Minutes of 19<sup>th</sup> July</u>  The Minutes of the meeting held on 19<sup>th</sup> July were approved as an accurate record.</p>	
4.	<p><u>Discussion on Matters Arising from Minutes of 19<sup>th</sup> July</u>  Minute 5: It was noted that the Summer Exhibition had taken place and had been well received. The Deputy Town Clerk confirmed that the exhibition would shortly be on the Town Council website.</p>	
5	<p><u>AECOM Site Assessments</u>  The AECOM Site Options and Assessments Draft report had been circulated prior to the meeting.  It was proposed by John Irwin, seconded by Kris Barker and on being put to the meeting it was <b>RECOMMENDED that the Draft Report should be accepted with the following amendment.</b>  Page 21 FM6 comment to be extended to include (These attributes indicate a moderate-high overall sensitivity to future change from residential and employment development.) (to bring inline with FM7)).</p>	
6	<p>Discrepancies between the AECOM document and the Emerging Local Plan regarding affordable housing targets were noted and apportioned to the variety of sites (brownfield/greenfield) and differing locations in the borough. No changes required to AECOM document.  It was agreed that an explicit Policy on affordable housing should be included in the Neighbourhood Plan.</p>	

	<p><b>ACTION:</b> Urban Vision to be notified of this policy requirement. Urban Vision to be invited to a future meeting to provide guidance as to how this could be approached.</p>	AB
7.	<p><u>Draft Policies V7</u></p> <p>Draft Policies (Version 7) had been circulated prior to the meeting. It was agreed that the policies will be revisited and continue to evolve over the forthcoming months. It was considered that this would be an opportune time to share with Full Council for comment and agreement that they should be sent to SBC with the covenant that they are an early draft and that the Town Council would welcome feedback. (Planners asked to make track changes)</p> <p>It was proposed by John Irwin, seconded by Kris Barker and on being put to the meeting it was <b>RECOMMENDED that Draft Policies V7 be sent to SBC for pre-submission comment.</b></p> <p>A discussion took place regarding FAV6: Critical Road Junctions</p> <ol style="list-style-type: none"> <li>1. For development that impacts on junctions with identified safety and/or capacity issues, schemes will only be supported where there is no severe impact, taking account of any mitigation measures that are incorporated into the scheme. These junctions are: TBC</li> </ol> <p><b>ACTION:</b> Confirmation to be sought from Urban Vision on appropriateness of this Policy and NHP steering group to seek an understanding of how the LCWIP will be approaching this issue. LCWIP representative to be invited to next NHP SG.</p>	AB
8.	<p><u>Local Green Spaces</u></p> <p>The Local Green Spaces Consultation ran 4<sup>th</sup> August to 25<sup>th</sup> August. The Steering Group consulted on eight areas (listed below).</p> <p>The details of the eight areas can be found at:  <a href="https://favershamtowncouncil.gov.uk/neighbourhood-plan/local-green-spaces-consultation/">https://favershamtowncouncil.gov.uk/neighbourhood-plan/local-green-spaces-consultation/</a></p> <p>LGS/001 – Playing Field and Play Area at the Windermere Estate  LGS/002 – Land Adjacent to New Creek Road  LGS/003 – Playing Area and Pitch at Junction of Bysingwood Road and Sherwood Drive  LGS/004 – Crab Island, Front Brents  LGS/005 – Fields from Upper Brents towards Faversham Creek  LGS/006 – Woodlands at Wildish Road  LGS/007 – Play Area of Wallers Road and Rear of Lionfield  LGS/008 – Playing Area and field at Lower Road/Bensted Grove</p> <p>It was proposed by John Irwin, seconded by Hannah Perkin and on being put to the meeting it was <b>RECOMMENDED that the Eight Green Space nominations be sent to SBC for pre-submission comment.</b></p>	

9.	<p><u>AECOM Design Codes</u></p> <p>It was proposed by John Irwin, seconded by Hannah Perkin and on being put to the meeting it was <b>RECOMMENDED that the AECOM Design Codes be sent to SBC for pre-submission comment.</b></p>	
10.	<p><u>Site Assessments</u></p> <p>AECOM had presented the Steering Group with their site assessment document. It was noted that AECOM had undertaken site assessment not site allocation.</p> <p>The next step is for the Town Council to consider the sites and select those for allocation sufficient for a minimum of 200 units (as indicated in the emerging SBC local plan)</p> <p>It was proposed by John Irwin, seconded by Kris Barker and on being put to the meeting it was <b>RECOMMENDED that the Town Council should select the sites to be allocated.</b></p> <p><b>ACTION:</b> Site Selection Criteria and AECOM sites to be presented to Town Council in Private Session (Commercially Sensitive) on Monday 4<sup>th</sup> October.</p>	JI/KB
11.	<p><u>AOB</u></p> <p>Prior to the meeting JI had shared a document Net Zero Carbon Toolkit. A brief discussion took place regarding including the document as an appendix to the NHP. The document is open copyright.</p> <p><b>ACTION:</b> To be added the Agenda for 18<sup>th</sup> October.</p>	AB