



TOWN CLERK – MS LOUISE BAREHAM
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21st March 2022

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & RESOURCES COMMITTEE**

Cllr Barker
Cllr Rowlands
Cllr T Martin

Cllr Saunders
Cllr Cavanagh

Cllr Hook
Cllr Henderson

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 28th March 2022 at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
- 3. Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes and consider any matters arising
- 4. Month End Financial Report**
To receive and approve Month End Report.
- 5. WIP Report**
To review the WIP Report for March 2022.

6. **Strategic Plan**
To receive an update from the working group on proposed strategic pillars and statements
7. **Policy Updates**
To review the following policies:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Financial Risk Assessment and Management Strategy
8. **Newsletter**
To discuss the newsletter and future responsibility.
9. **Annual Report**
To agree the details for the Annual Report.
10. **Ways of Working**
To understand Ways of Working and make recommendations
11. **Items for Report**
Report received from Faversham Pools for information

Information or items for next agenda