

Minutes of the Policy & Resources Committee
29th November 2021, 7.30pm
The Guildhall

Present:

Cllr Barker
Cllr Cavanagh

Cllr Saunders

Cllr T Martin

In Attendance:

L Bareham (Town Clerk)

304. Apologies for Absence

Cllrs Hook, Henderson and Rowlands

305. Declarations of Interest

None

306. Minutes of Previous Minutes and Matter Arising

The Minutes were proposed by Cllr Saunders, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Meeting dated 25th October 2021**

307. Month End Finance Report

The Month End Report was noted.

308. WIP Report

The WIP Report was noted.

309. Lottery Working Group

Cllr Saunders reported that lottery ticket sales were good.

Cllr Saunders proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree in principle that a percentage of the lottery funds be set aside for local good causes emergency or resilience purposes, with a formal policy to be agreed.**

Cllr Saunders proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Minutes of the Lottery Working Group dated 10th November 2021.**

310. Heritage Working Group

It was proposed by Cllr T Martin, seconded by Cllr Cavanagh and on being put to the meeting it was **RESOLVED to agree the Minutes of the Heritage Working Group dated 24th November 2021.**

- 311. Creek Working Group**
Cllr Barker proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Minutes of the Creek Working Group dated 11th November 2021**
- 312. Internal Audit**
The Internal Audit Report 2021-2022 for the six month period to 30th September 2021 was noted.
- 313. NatWest and Lloyds Bank Accounts**
The difficulty with only have one internet login, which linked the Town Clerk's personal account with the Town Council's was discussed and it was agreed to officially complain to NatWest Bank and the Ombudsman.
- Signatories for NatWest: Cllrs Barker, Hook, Jackson, B J Martin, T Martin, Reynolds, Saunders and Thomas
- Signatories for Lloyds: Cllrs Saunders, T Martin, Jackson
- Signatories for Nationwide: Cllrs Barker, Rowlands, T Martin and Williams
- 314. Nationwide**
It was noted that £85,000 had now been transferred to the new account.
- 315. COMF Grant**
Cllr Barker proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the COMF Grant application.**
- 316. Crime Research**
Cllr T Martin provided an update in Cllr Hook's absence. A first meeting had been held with Dr Blackburn, who is now awaiting ethical agreement from the CCCU but will be making contact with Kent Police as the first stage.
- 317. External Communications**
A discussion took place regarding a review of the Town Council's communications, to include social media and written media, reference was also made to acquiring quotes for external communications.
- It was agreed that a scoping document was required to detail the specific outcome.
- 318. Items for Report**
The date of the next meeting is Monday 13th December.