

Minutes of the Policy & Resources Committee  
25<sup>th</sup> October 2021, 7.30pm  
The Guildhall

**Present:**

Cllr Hook  
Cllr Cavanagh

Cllr Saunders  
Cllr Henderson

Cllr T Martin  
Cllr Rowlands

**In Attendance:**

L Bareham (Town Clerk)

**294. Apologies for Absence**

Cllr Barker

**295. Declarations of Interest**

None

**296. Minutes of Previous Minutes and Matter Arising**

The Minutes were proposed by Cllr Henderson, seconded by Cllr Saunders and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Meeting dated 19<sup>th</sup> October 2021**

**297. Month End**

The Month End Report was noted.

**298. WIP Report**

It was agreed that the Community Development Officer provide a monthly report to the Policy & Resources Committee.

The WIP Report was noted.

**299. Draft Budget**

Cllr T Martin proposed a budget workshop take place with a date to set through a Doodle Poll, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to set a date for the budget workshop**

Cllr Cavanagh proposed a budget working group be set up, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to form a working group of Cllrs Henderson, Cavanagh and Barker, should he wish to join**

**300. Heritage Working Group**

It was proposed by Cllr T Martin, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to agree the electrical wiring works only for any proposed security fixtures to be agreed at another date.**

It was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was ***RESOLVED to take on the future responsibility of the Remembrance Day Parade***

Cllr T Martin proposed, seconded by Cllr Henderson and on being put to the meeting it was ***RESOLVED to agree the Minutes of the Heritage Working Group dated 20<sup>th</sup> October 2021.***

**301. Southern Water Consultation**

It was proposed by Cllr T Martin, seconded by Cllr Henderson and on being put to the meeting it was ***RESOLVED to endorse the Faversham Society report and respond to the consultation, giving Councillors a deadline of 2pm Tuesday to provide the Town Clerk with any other comments.***

**302. Private Session**

Cllr T Martin proposed, seconded by Cllr Rowlands and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.***

**303. Crime Research**

It was proposed by Cllr Henderson, seconded by Cllr Hook and on being put to the meeting it was ***RESOLVED to delegate the decision to award the crime research proposal to the working group consisting of Cllrs Hook, Barker, T Martin and Rowlands***

## Public Session

Chris Oswald Jones noted the Transport Weekend is now called the Festival of Transport. He also questioned why the funding for the Industrial Bowls was included in the budget.

Maria Newman asked

- 1) Account 330 EMR Highways Fund £21,444 why is it still in Highways  
It is due to move
- 2) Account 340 EMR Allotments £16,854 Please clarify to what this relates and confirm that it is for either a particular project that extends beyond one year or is a contingency against a specific (known) situation.  
It is earmarked reserves for works to the allotment sites, including tree works such as those at Stonebridge.
- 3) Account 100 Debtors £21,239. This seems higher than usual what does it include?  
Invoice to Swale Borough Council for LCWIP refund, money received in October.
- 4) Accounts 580 and 581 Mayor's Allowance and Expenses. Are these amounts owed to the Mayor and, if so, why do they represent more than the amounts incurred for the financial year to date (as shown in account nos. 4020 and 4025)?  
These are accruals for the NHS bench proposed at the Public Spaces Committee dated 25th March minute 104.
- 5) Account 120 Cyclescheme £1621.67  
This is for an electric bike purchased through the scheme by the Town Clerk. The Finance Officer is yet to set the payments made by the Town Clerk against this account.
- 6) What do the following relate to:  
4920 Building Works £9,867 – 2 ½% retention payment due to Goodsells from 12 Market Place building works, taken from general reserves  
4999 12 Market Place Misc £5,219 – works to ground floor, Heritage Committee dated 31st March, £6,733 be vired  
4140 Legal and Professional £4,605 – legal advice on the Creek Bridge, now agreed to come from EMR336 Swing Bridge