

**Minutes of Faversham Neighbourhood Plan Steering Group
held on virtually on Monday 21st June 2021**

Present:

Kris Barker, Harold Goodwin, John Irwin (SG Chair), Hannah Perkin, Alison Reynolds and Geoff Wade (SG Vice Chair)

In attendance: Adrienne Begent

1.	<p><u>Election of Chairman and Vice Chairman</u> Cllr J Irwin was nominated to be Chair of the Steering Group by Mr G Wade for the Civic Year 2021-22. This was seconded by Mr H Goodwin and following a unanimous vote he was elected. Mr G Wade was nominated to be Vice Chair of the Steering Group by Mr H Goodwin for the Civic Year 2021-22. This was seconded by Cllr K Barker and following a unanimous vote he was elected.</p>	
2.	<p><u>Apologies for absence</u> Apologies were received from A Hook.</p>	
3	<p><u>Declarations of interest</u> There were no declarations of interest.</p>	
4.	<p><u>Terms of Reference</u> It was proposed by Mr G Wade, seconded by Cllr K Barker and on being put to the meeting it was agreed to accept the Terms of Reference for the Civic Year 2021-22.</p>	
5.	<p><u>Minutes of 18th May</u> The Minutes of the meeting held on 27th April 2021 were approved as an accurate record.</p>	
6.	<p><u>Discussion on Matters Arising from Minutes of 18th May 2021</u> Minute 5: The Chairman confirmed that the Town Council Members Briefing had been held on 8th June. It had been well received and since the meeting the Chair has shared documents on request. Minute 6: Urban Vision had been asked to write a policy on protecting amenity spaces in existing estates . ACTION: Urban Vision to be chased for policy</p>	JI

7.	<p><u>Summer Exhibition</u></p> <p>A discussion was held on the benefits of holding a summer exhibition. There is a significant amount of material on LGS, Site Allocation, Views and Polices which it would be useful to share.</p> <p>With policies it may be preferable to highlight 2 or 3 polices and “tell a story” for each; This is what we asked – This is what you told us – This is what we have done (the policy). The Town Plan ‘wish list’ for non planning could also be shown.</p> <p>The emphasis of the exhibition would be education not consultation. But it could be an opportunity to get public opinion/support on the views and LGS.</p> <p>It was agreed that the Town Hall should be booked for the weekends 29th - 31st July and 5th – 7th August. A Councillor Briefing Session should be held on Thursday 29th July at 7.30pm.</p> <p>ACTION: Save the date be sent to Councillors</p> <p>ACTION: Planning Meeting for Exhibition to organised</p>	<p>AB</p> <p>AB</p>
8.	<p><u>Update on Site Allocation</u></p> <p>AECOM have completed their site assessments on the sites that remained from the SBC SHLAA exercise and the NHP call for sites. They have completed their RAG ratings for the sites.</p> <p>Urban Vision have also completed initial RAG ratings for the SG. Sites which have Planning Application, or are allocated in Local Plan or Emerging Local are automatically rated Red, as whilst they may be viable for development they will not be counted in the 200 units that the NHP is responsible for.</p> <p>The next step would is for the SG to check and amended the forms with local knowledge in the next six weeks. It was agreed that everyone should check all rather than sharing them out. The input form Mathew Hatchwell and Ray Harrison would be invaluable.</p> <p>ACTION: Google Drive to be set up. Forms to be uploaded to for members to comment on.</p> <p>ACTION: Landowners/agents to be updated on (their) submissions.</p> <p>It was noted that Historic England would need to be consulted on the sites.</p> <p>ACTION: Confirmation of appropriate time to be confirmed with Ray Harrison</p>	<p>AB</p> <p>JI??</p> <p>KB</p>
9.	<p><u>Update on Local Green Spaces</u></p>	

