

## HERITAGE WORKING GROUP MEETING

Wednesday 16<sup>th</sup> June 2021, 7pm

### MINUTES

Present:

Cllr T Martin

Cllr Reynolds  
H Goodwin

Cllr Irwin

1. Election of a Chair and Vice Chair

Cllr Reynolds proposed, seconded by Cllr Irwin and on being put to the meeting it was **RESOLVED to appoint Cllr T Martin as Chair of the Heritage Working Group for the Civic Year 2021 to 2022**

Cllr T Martin proposed, seconded by Cllr Reynolds and on being put to the meeting it was **RESOLVED to appoint Cllr Henderson as Vice Chair of the Heritage Working Group for the Civic Year 2021 to 2022**

2. Apologies

Apologies were received from Cllr Perkin

3. Declarations of Interest

Harold Goodwin – Visitor Information Centre

4. Co-option

It was proposed by Cllr T Martin, seconded by Cllr Reynolds and on being put to the meeting it was **RESOLVED to co-opt Harold Goodwin to the Heritage Working Group for the Civic Year 2021 to 2022**

5. Minutes and Matters Arising

Cllr T Martin proposed, seconded by Cllr Irwin and on being put to the meeting it was **RESOLVED to agree the Minutes of the Heritage Working Group dated 8<sup>th</sup> February 2021**

6. Terms of Reference

The terms of reference were amended to remove Visit Faversham and replace with the Town Marketing Group and the Visitor Information Centre was added.

7. Swale Consultation to agree Listing Criteria for Local Heritage List

It was noted that this would include buildings that would not necessarily be of national significance. It was agreed to engage with Simon Algar, the Conservation Officer, to assist with the work identifying local heritage.

8. Magna Carta Project

The MC Advisory group had met and will be updating Facebook. It was noted that the Town Council has the largest collection of charters and that storing them all in the rear room may not be the best option. It was agreed to investigate the storing of the charters in the strong room. The timescale for the project to be open is Spring 2022. Insurance costs are estimated at £4000pa, but are subject to valuation of all the charters.

9. Visitor Information Centre

The plan is for the VIC to be open in early August.

Harold Goodwin left the meeting

A discussion took place regarding the lease agreement with the Faversham Society.

***RECOMMENDATION that a side agreement for any potential profit share be deferred until such time as the Faversham Society are able to provide sales figures from the Town Hall in comparison to The Fleur***

Harold Goodwin re-joined the meeting

10. Front Exhibition Area

Works to the exhibition area are nearing completion, with just painting remaining.

***RECOMMENDATION that the draft Rules for Hiring the Exhibition Space are approved***

11. Signage

It was noted that the external signage needed to be agreed at the earliest opportunity, as it would require planning permission.

12. Doors

The quotation for new external doors were noted and it was recommended that they be given serious consideration for security purposes. The Town Clerk will seek further quotations.

13. Matters for Report

None