



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503286 Email: Louise.Bareham@favershamtowncouncil.gov.uk

31st January 2022

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on Monday 7th February 2022 at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A presentation on the Faversham Local Cycling and Walking Infrastructure Plan (LCWIP) will be given by Adrian Berendt

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Pecuniary and Non-Pecuniary Interests

Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Faversham Town Council
To receive and accept as a true record the Minutes of the Town Council Meeting held on 10th January and the Annual Finance Meeting held on 17th January and any matters for report.
4. Mayor's Announcements
To receive the Mayor's Announcements.
5. Faversham Local Cycling and Walking Infrastructure Plan
To agree the recommendations of the LCWIP Paper

To receive the Minutes of the LCWIP Working Group dated 5th January 2022
6. Equality and Diversity Working Group
To receive the Minutes of the Equality and Diversity Working Group dated 11th December 2021 and agree any recommendations.
7. Neighbourhood Plan Steering Group
To receive the Minutes of the Neighbourhood Plan Steering Group dated 18th January 2022 and agree any recommendations.
8. Policy & Resources Committee
To receive the Minutes of the Policy & Resources Committee dated 24th January 2022 and agree any recommendations.
9. Public Spaces Working Group
To receive the Minutes of the Public Spaces Working Group dated 27th January 2022 and agree any recommendations.
10. Committee Terms of Reference
To consider the draft committee terms of reference and make recommendations for approval.
11. Magna Carta Exhibition – Works to Lobby
Cllr T Martin proposes the resolution *to agree the quotation for works to the entrance foyer in the sum of £6,350 plus VAT to include redecoration of walls, graphic, frosted graphic to doors, design and fabrication of a hinged screen to hide alarm area.*
12. Faversham Municipal Charities 2010 and the Municipal Charities of Faversham CIO
To agree the appointment of two nominees for the position of Trustees of Faversham Municipal Charities 2010 and the Municipal Charities of Faversham CIO.
13. Receipts and Payments
To resolve to agree receipts and approve payments

14. Private Session

To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.

15. Lease to the Faversham Society

To approve the recommendations on the Town Clerk's Confidential Report.

16. Youth Work Tender

To approve the Youth Work Tender documents