



TOWN CLERK – MS LOUISE BAREHAM  
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29<sup>th</sup> November 2021

## TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Meeting of Faversham Town Council to be held on Monday 6<sup>th</sup> December 2021 2021 at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

**The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

## AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Pecuniary and Non-Pecuniary Interests

Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Faversham Town Council

To receive and accept as a true record the Minutes of the Town Council Meetings held on 1<sup>st</sup> November 2021 and 22<sup>nd</sup> November 2021 and any matters for report.

4. Mayor's Announcements

To receive the Mayor's Announcements.

5. Youth Working Group

To receive the Minutes of the Youth Working Group dated 9<sup>th</sup> November 2021 and agree any recommendations.

6. Neighbourhood Plan Steering Group

To receive the Minutes of the Neighbourhood Plan Steering Group dated 15<sup>th</sup> November 2021 and agree any recommendations.

Cllr Barker proposes that Faversham Town Council approves the following expenses for the Neighbourhood Plan

Quote from Breakthrough £4,695 + VAT

Estimate for two "Newsletter" type house mailings £2,870 + VAT

7. Public Spaces Working Group

To receive the Minutes of the Public Spaces Working Group dated 25<sup>th</sup> November 2021 and agree any recommendations

8. Policy and Resources Committee

To receive the Minutes of the Policy & Resources Committee dated 29<sup>th</sup> November 2021 and agree any recommendations.

9. 20's Plenty Working Group

To receive the Minutes of the 20's Plenty Working Group dated 1<sup>st</sup> December 2021 and agree any recommendations (Tabled)

10. Jubilee Centre

Cllr Henderson notes the Jubilee Centre currently only has three trustees and proposes that the Town Clerk write to the Trustees offering to nominate two trustees from Faversham Town Council to provide assistance to the Jubilee Centre.

11. Assets of Community Value

To agree to re-list items of community value, which have now expired including TS Hazard.

12. Receipts and Payments

To resolve to agree receipts and approve payments

13. Private Session

To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.

14. Staffing Sub-Committee

To receive the Minutes of the Staffing Sub-Committee dated 25<sup>th</sup> November 2021.