



TOWN CLERK – MS LOUISE BAREHAM
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31 August 2021

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on Monday 6 September 2021 at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5.

This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Faversham Town Council Minutes
To receive and accept as a true record the Minutes of the Town Council Meeting held on 2nd August 2021 and any matters for report.
4. Mayor's Announcements
To receive the Mayor's Announcements.
5. Climate and Biodiversity Working Group
To receive the Minutes of the Climate and Biodiversity Working Group dated 12 July 2021 and agree any recommendations.
6. Neighbourhood Plan Steering Group
To receive the Minutes of the Neighbourhood Plan Steering Group dated 19 July 2021 and agree any recommendations.
7. Public Spaces Working Group
To receive the Minutes of the Public Spaces Working Group dated 22 July 2021 and agree any recommendations.
8. Policy and Resources Committee
To receive the Minutes of the Policy & Resources Committee dated 26 July 2021 and agree any recommendations.
9. Heritage Working Group
To receive the Minutes of the Heritage Working Group dated 21 July and 18 August 2021 and agree any recommendations.
10. LCWIP
To receive the Minutes of the LCWIP dated 28 July 2021 and agree any recommendations.
11. Youth Working Group
To receive the Minutes of the Youth Working Group dated 6 July and 3 August 2021 and agree any recommendations.
12. Equality and Diversity Working Group
To receive the Minutes of the Equality and Diversity Working Group dated 15 July 2021 and agree any recommendations.
13. Lottery Working Group
To receive the Minutes of the Lottery Working Group dated 21 July 2021 and agree any recommendations.
14. Newsletter
To agree the draft newsletter
15. Receipts and Payments
To resolve to agree receipts and approve payments

16. Private Session

To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.

17. Staffing Committee

To receive the Minutes of the Staffing Committee dated 1 September 2021 and agree any recommendations (tabled).