



TOWN CLERK – MS LOUISE BAREHAM  
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27<sup>th</sup> September 2021

## TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Meeting of Faversham Town Council to be held on Monday 4<sup>th</sup> October 2021 at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

**The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5.**

**This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

### AGENDA

1. Apologies  
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests  
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Faversham Town Council Minutes  
To receive and accept as a true record the Minutes of the Town Council Meeting held on 6<sup>th</sup> September 2021 and any matters for report.
4. Mayor's Announcements  
To receive the Mayor's Announcements.
5. LCWIP  
To receive the Minutes of the LCWIP dated 8<sup>th</sup> September 2021 and agree any recommendations.
6. Climate and Biodiversity Working Group  
To receive the Minutes of the Climate and Biodiversity Working Group dated 13<sup>th</sup> September 2021 and agree any recommendations.
7. Neighbourhood Plan Steering Group  
To receive the Minutes of the Neighbourhood Plan Steering Group dated 20<sup>th</sup> September 2021 and agree any recommendations.
8. Public Spaces Working Group  
To receive the Minutes of the Public Spaces Working Group dated 23<sup>rd</sup> September 2021 and agree any recommendations.
9. Policy and Resources Committee  
To receive the Minutes of the Policy & Resources Committee dated 27<sup>th</sup> September 2021 and agree any recommendations. (tabled)
10. Youth Working Group  
To receive the Minutes of the Youth Working Group dated 7<sup>th</sup> September 2021 and agree any recommendations.
11. Town Council Meetings  
To receive the motion that the Full Town Council meetings revert to the second Monday of the month.
12. Receipts and Payments  
To resolve to agree receipts and approve payments
13. Private Session  
To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.
14. Staffing  
To receive a proposal on behalf of the Staffing Committee
15. Neighbourhood Plan  
To consider the sites and select those for allocation sufficient for a minimum of 200 units (as indicated in the emerging SBC Local Plan)