

Minutes of the Policy & Resources Committee
24th January 2022, 7.30pm
The Guildhall

Present:

Cllr Barker
Cllr Cavanagh

Cllr Saunders
Cllr Hook

Cllr T Martin
Cllr Henderson

In Attendance:

L Bareham (Town Clerk)

326. Apologies for Absence
Cllr Rowlands

327. Declarations of Interest
None

328. Minutes of Previous Minutes and Matter Arising
The Town Clerk confirmed she had decided to remain with Rialtas accountancy package, as it seems most larger councils are with them.

The Minutes were proposed by Cllr Saunders, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Meeting dated 13th December 2021**

329. Month End Financial Report
Cllr Cavanagh asked for a simple dashboard/matrix for the accounts and agreed to discuss further with the Town Clerk and Cllr Barker to bring to the next meeting.

The Town Clerk noted that the cost codes would be updated at the beginning of the new financial year to better represent the new committees.

*It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the Meeting it was **RESOLVED to accept the Third Quarter Expenditure Against Budget Report March 2021 to December 2021***

330. WIP Report
It was agreed to remove the item on homelessness as this was no longer part of the action plan for the year. Other items were noted.

Cllr Barker proposed, Cllr T Martin seconded and on being put to the meeting it was **RESOLVED to accept the Work in Progress Report**

331. Lottery Working Group
Cllr Saunders reported that tickets sales were going well and the lottery was on track to raise in excess of £40,000 in its first year.

Cllr Saunders proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the following recommendations:**

(a) 5% of the fund from the Community Lottery ticket sales be set aside for an emergency fund (approximately £250)

(b) Good Causes would be entered into a draw with 5 prizes of £1,000 and further prizes of £250 (subject to conditions and depending on funds available, approx. 4 prizes) to be drawn to celebrate the Lottery's first birthday

(c) All Good Causes would receive 10% of their ticket sales as an annual bonus and this would be adopted as a formal policy

(d) The Working Group to meet three times a year.

Cllr Henderson left the meeting at 20.05

332. Creek Working Group

Cllr Hook proposed, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to include the Town Council's Barrister's advice with papers being sent to the Secretary of State**

Cllr Hook confirmed that a letter had been sent advising Peel Ports that all Councillors, Town Clerk and Deputy Town Clerk would be privy to the confidential information. He further noted that a date was to be agreed for the key stakeholders meeting at Cllr Henderson's house, a possible community petition and the request to Breakthrough for comms plan. Cllr Saunders suggested a dialogue be held with the stakeholders before deciding on a campaign, noting that Where's Our Bridge would be keen, but have been unaware where the blockage in action has been.

333. Matters for Report

Councillors thanked Faversham Pools for their comprehensive report and suggested it was used as an example for best practise for other grant receivers.

334. Private Session

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.**

335. Creek Bridge

A list of documents to be sent to the Secretary of State and a definitive list of stakeholders are to be produced.