

**Minutes of Faversham Neighbourhood Plan Steering Group
held in via Zoom on Monday 19th April 2022**

Present:

Kris Barker, John Irwin (Chair), Harold Goodwin, Hannah Perkin, and Alison Reynolds

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from G Wade.</p>	
2.	<p><u>Declarations of interest</u></p> <p>There were no new declarations of interest.</p>	
3.	<p><u>Minutes of 21st March</u></p> <p>The Minutes of the meeting held on 21st March were approved as an accurate record. These minutes had been presented to Full Council on 4th April.</p>	
4.	<p><u>Discussion on Matters Arising from Minutes of 21st March</u></p> <p>Minute 5 – Screening of Draft Plan: It was noted that it had been agreed at Town Council on 4th April that the draft plan should be sent to SBC for screening. When the recommendation was made, the Steering Group had been under the impression that as the screening was not a statutory requirement it was not necessary for the sites to be included. Urban Vision had told the DTC on 5th April that the sites should be included and hence the draft plan had not been sent. Clarification to be sought at the next session with UV on 26th April.</p> <p>Minute 7 – Critical Junctions: It was noted that it had been agreed at Town Council on 4th April that Option 2 from PJA should be accepted. It would be preferable for the cost of the work to be shared with the LCWIP Working Group and whilst it had been discussed at the meeting on 6th April it had not been agreed. PJA had been instructed to commence the study.</p>	
5.	<p><u>Site Selection</u></p> <p>The public Consultation in site selection had closed. The feedback from the exhibition and more general comments received was presently being collated for sharing on the website. Once this had been completed all landowners/agents would be written to.</p>	

6.	<p><u>Timetable</u></p> <p>Advice regarding the timetable to referendum would be sought at the next session with Urban Vision. The revised timetable would be shared on the website.</p>	
7.	<p><u>Communication Plan</u></p> <p>Once the timetable had been amended contact would be made with Breakthrough Communications regarding the communication plan to referendum.</p>	
8.	<p><u>Draft Housing Needs Assessment from AECOM</u></p> <p>The draft Housing Needs Assessment was received. It was considered a useful report. There were however some inaccuracies which needed addressing before it could be finalised.</p> <p>There were some helpful comments regarding issues that would be outside the scope of the NHP, but that the SG could bring to the attention of SBC.</p> <p>It was considered that the NHP SG would need to collaborate with the Community Land Trust and other interested parties to campaign on issues.</p> <p>ACTION: AECOM to be asked for a meeting to discuss the report</p>	<p>AB</p>