

Minutes of the Annual Meeting of Faversham Town Council

The Alexander Centre, Faversham

Monday 17th May, 7pm

Present:

Mayor of Faversham, Cllr A Reynolds	Cllr J Saunders	Cllr J Irwin
Deputy Mayor, Cllr T Martin	Cllr A Hook	Cllr K Barker
Cllr B J Martin	Cllr C Williams	Cllr H Perkin
Cllr C Jackson	Cllr Thomas	Cllr M Henderson
Cllr C Cavanagh	Cllr J Rowlands	

In Attendance:

L Bareham (Town Clerk)

363. Election of the Mayor

Cllr T Martin proposed, seconded by Cllr Jackson and on being put to the meeting it was **RESOLVED to elect Cllr Alison Reynolds as Mayor for the Civic Year 2021 to 2022**

Cllr Reynolds signed the Declaration of Acceptance Book

364. Election of the Deputy Mayor

Cllr Reynolds proposed, seconded by Cllr Hook and on being put to the meeting it was **RESOLVED to elect Cllr T Martin as Deputy Mayor for the Civic Year 2021 to 2022**

365. Apologies for Absence

None

366. Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Henderson noted that he had now resigned from the Faversham Society Planning Committee

367. Minutes of the Previous Meeting and Matters Arising

It was proposed by Cllr Reynolds, seconded by Cllr Barker, and on being put to the meeting it was **RESOLVED to approve the Minutes dated 6th April 2021.**

368. Mayor's Announcements

The Mayor congratulated and welcomed the new Members, Cllr

Henderson, Cavanagh and Rowlands.

The Mayor's announcements were noted.

369. Policy and Finance Committee

Cllr Barker proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Minutes of the Policy and Finance Committee dated 26th April 2021**

370. 20's Plenty Committee

Cllr Thomas noted the invoice from PJA, which also included work undertaken on the A251. This work had been agreed at the JTB in March and involved PJA working with KCC to review the A251 plans at several meetings, which involved Cllrs Thomas and Saunders and members of the public. Cllr Saunders proposed, seconded by Cllr Thomas and on being put to the meeting it was **RESOLVED to pay the invoice from PJA for £950 for consultancy work to A251**

It was proposed by Cllr Thomas seconded by Cllr Williams and on being put to the meeting it was **RESOLVED to accept the Minutes of the 20's Plenty Committee dated 25th March 2021**

371. Neighbourhood Plan Steering Group

Cllr Irwin thanked all contributors, of which many were community volunteers, for the past year. He noted that site assessment criteria was currently out for public consultation.

It was proposed by Cllr Irwin, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to accept the Minutes of the Neighbourhood Plan Steering Group dated 27th April 2021**

Cllr Saunders raised concerns regarding the level of scrutiny the Town Council appeared to have of the group, noting that the site allocations group had written to property owners to ask if they were making land available, without consultation with the Ward Members or residents; that they had also written to SBC about the car park in Flood Lane and the play park at Wallers Road. He felt there was a need for the Steering Group to liaise with others and the public.

Cllr Barker responded that the call for sites allowed for members of the public to recommend sites; those particular sites had come forward from others and had to be reviewed as part of the process. He noted that the NHP was well documented and invited Cllr Saunders to join the group. Cllr

Barker objected to the comment that they had been anything but open. Cllr B J Martin confirmed that a member of the public had put forward Wallers Road, which was removed as a play park over a year ago and the Faversham CLT were looking to build affordable housing. He noted that the NHP was not FTC's but the town's and was being drafted with the assistance of members of the public. It was vital to protect the town and ensure development was of a standard.

Cllr Irwin confirmed that no sites had been agreed; that the Wallers Road, Parkers or Flood Lane sites did not reflect the views of the Steering Group. Cllr Saunders confirmed that he was not criticising and accepted the hard work undertaken, but noted it was a sensitive process. Cllr Irwin agreed it was appropriate to raise and proposed additional sessions with the Town Council.

372. Town Clerk's Report on the Re-Structuring of Committees

Cllr Williams noted the additional community engagement via virtual meetings, particularly for the Climate & Biodiversity, which demonstrated inclusivity. Cllr B J Martin agreed that virtual meetings were accessible and reduced risks.

Cllr B J Martin proposed, seconded by Cllr Barker, and on being put to the meeting it was ***RESOLVED that the four working groups (Climate & Biodiversity, 20's Plenty, Public Spaces and LCWIP) report directly to the Town Council, rather than forming another committee.***

It was proposed by Cllr Hook, seconded by Cllr Perkin and on being put to the meeting it was ***RESOLVED to form the Planning Sub-Committee with the Deputy Town Clerk having delegated powers to report the planning comments.*** (2 Abstentions)

It was proposed by Cllr Hook, seconded by Cllr Henderson and on being put to the meeting it was ***RESOLVED to change to Policy and Resources Committee.***

373. Appointment to Committees

Membership of Committees and Working Groups were agreed and the schedule is attached to the Minutes.

374. Terms of Reference of Committees and Working Groups

Cllr T Martin proposed, seconded by Cllr Rowlands and on being put to the meeting it was ***RESOLVED that Terms of Reference for committees and working groups be delegated to Standing Committees.***

375. Appointment to Outside Bodies

Representatives to Outside Bodies were agreed and the schedule is attached to the Minutes.

376. Insurance

Cllr Reynolds proposed, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED that this Council confirms arrangements for insurance cover in respect of all insurable risks is in place for the Civic Year 2021 to 2022.***

377. Bank Signatories

The following Members were agreed as signatories to the Lloyds Bank account: Cllrs Henderson, Cavanagh, Thomas, Rowlands, Hook

378. Standing Orders

It was proposed by Cllr Hook, seconded by Cllr Perkin and on being put to the meeting it was ***RESOLVED to defer approving the Standing Orders***

379. Financial Regulations

It was proposed by Cllr B J Martin, seconded by Cllr Barker and on being put to the meeting it was ***RESOLVED to delegate the Financial Regulations to the Policy and Resources Committee***

380. Receipts and Payments

It was proposed by Cllr B J Martin seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to accept the receipts and payments.***

ANNEX

PUBLIC QUESTIONS

Mrs Sue Akhurst thanked the Council for their hard work in the last year.

COMMITTEE	NO	MEMBERS (2021-22)
PUBLIC SPACES WORKING GROUP	5	Cllrs Perkin, Williams, Saunders, Thomas, Reynolds, Hook
STAFFING SUB-COMMITTEE	4	Cllrs Cavanagh, Henderson, T Martin, Jackson
PLANNING WORKING GROUP	ALL	All Cllrs (except Cllrs B J Martin, Jackson, Thomas)
POLICY & RESOURCES COMMITTEE	7	Cllrs Saunders, Barker, Rowlands, Hook, Cavanagh, Henderson, T Martin
COMPLAINTS SUB-COMMITTEE	4	Cllrs Barker, Jackson, Cavanagh, B J Martin
20's PLENTY WORKING GROUP	5	Cllrs Jackson, Saunders, Williams, Hook, Thomas, Henderson
CLIMATE & BIODIVERSITY EMERGENCY WORKING GROUP	5	Cllrs Williams, Perkin, Reynolds, Henderson, Thomas
HERITAGE WORKING GROUP		Cllrs Irwin, T Martin, Henderson, Perkin, Reynolds
NEIGHBOURHOOD PLAN STEERING GROUP		Cllrs Irwin, Reynolds, Perkin, Barker, Hook
YOUTH WORKING GROUP		Cllrs Jackson, Rowlands, Reynolds, B J Martin, Irwin, Williams
TOWN MARKETING WORKING GROUP		Cllrs Henderson, T Martin, Rowlands, Williams, Hook, Reynolds
EQUALITY AND DIVERSITY WORKING GROUP		Cllrs Rowlands, Perkin, Barker, B J Martin
LCWIP		Cllrs Saunders, Barker, Cavanagh, Thomas, Reynolds
LOTTERY WORKING GROUP		Cllrs Saunders, Barker, Reynolds, T Martin
CREEK WORKING GROUP		Cllrs Barker, Hook, Reynolds, T Martin, Henderson, Rowlands

OUTSIDE BODY	REPRESENTATIVES 2021/22
AGE UK COMMITTEE	Cllr Barker
ALEXANDER CENTRE TRUST	Cllrs Saunders
CINQUE PORTS STANDING COMMITTEE	The Mayor, Cllr Reynolds
CITIZENS ADVICE BUREAU IN SWALE	Cllr Jackson
DEMENTIA ACTION ALLIANCE	Cllrs Reynolds, Perkin
FAVERSHAM IN BLOOM	Cllr Williams
FAVERSHAM SWIMMING POOL MANAGEMENT	Cllr B J Martin
KALC SWALE AREA COMMITTEE	Cllr Henderson
SWALE EMERGENCY CONTACTS	The Mayor and Deputy Mayor
WEST FAVERSHAM COMMUNITY ASSOCIATION	Cllr Reynolds
GREEN GRID FORUM	Cllrs Williams, Perkin
TOWN TWINNING GROUP	Cllrs T Martin, Barker
PLASTIC FREE FAVERSHAM	Cllrs Perkin, Williams
OARE GUNPOWDER WORKS	Cllr Williams
FAVERSHAM HERITAGE HARBOUR	Cllrs Irwin, T Martin
FAVERSHAM ASSISTANCE (FACE)	Cllr Thomas, Williams
FAVERSHAM UMBRELLA	Cllr Irwin, Rowlands

Also note the following four-yearly appointments to the Faversham Municipal Charities:-

Mr T Gates To be re-appointed January **2022**
Mr E J Wilcox To be re-appointed August **2022**
Mr M Gates To be re-appointed February **2023**
Cllr K Barker To be re-appointed January **2025**
Mr S Fisher To be re-appointed April **2025**