

**Minutes of the Meeting of Faversham Town Council**  
**7<sup>th</sup> February 2022, 7pm**  
**The Guildhall, Faversham**

**Present:**

Cllr Reynolds	Cllr T Martin	Cllr Williams	Cllr Jackson
Cllr Perkin	Cllr Henderson	Cllr Hook	Cllr B J Martin
Cllr Cavanagh	Cllr Rowlands	Cllr Saunders	Cllr Irwin
Cllr Thomas	Cllr Barker		

**In Attendance:**

Louise Bareham (Town Clerk)

**513. Apologies for Absence**

None

**514. Declarations of Pecuniary and Non-Pecuniary Interests**

None.

**515. Faversham Town Council Minutes**

It was proposed by Cllr Rowlands, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to approve the Minutes of the Meetings dated 10<sup>th</sup> and 17<sup>th</sup> January 2022.***

**516. Mayor's Announcements**

The Mayor's Announcements were noted.

**517. Local Cycling and Walking Infrastructure Plan**

Cllr Saunders proposed, seconded by Cllr Thomas and on being put to the meeting it was ***RESOLVED that Faversham Town Council approves (a) the Final LCWIP report prepared by Phil Jones Associates, (b) the prioritised set of interventions developed by the group and summarised in 8.2 of the report, on the understanding that they will be regularly reviewed and subject to change, (c) that a twin track process of approving this version of the LCWIP, while launching a period of consultation on it, be adopted***

It was proposed by Cllr Saunders, seconded by Cllr Jackson, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Meeting of the LCWIP Working Group dated 5<sup>th</sup> January 2022.***

**518. Equality and Diversity Working Group**

Cllr Perkin noted the request for funding in the next financial year's budget and hoped part would cover the cost of letters to new residents. Cllr Jackson thanked Cllr Hook for organizing the Holocaust Memorial Day educational exhibition.

It was proposed by Cllr Saunders, seconded by Cllr Jackson and on being put to the meeting it was **RESOLVED to accept the Minutes of the Meeting of the Equality and Diversity Working Group dated 11<sup>th</sup> December 2021.**

**519. Neighbourhood Plan Steering Group**

Cllr Irwin noted that preparation was underway for the site allocation consultation. Swale Borough Council had revised the referendum date from Q3/QR 2022 to Q1 2023. A forthcoming exhibition in the Town Hall was planned.

Cllr Irwin proposed, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to accept the Minutes of the Neighbourhood Plan Steering Group dated 24<sup>th</sup> January 2022.**

**520. Policy and Resources Committee**

Cllr Barker confirmed the WIP Report would be circulated and noted the Community Lottery was going very well.

Cllr Barker proposed, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy & Resources Committee dated 24<sup>th</sup> January 2022.**

**521. Public Spaces Working Group**

Cllr Thomas proposed, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to purchase a bench to be located in London Road adjacent the bus stop.**

It was proposed by Cllr Thomas, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to approve works to an interpretation panel at Westbrook Stream**

It was proposed by Cllr Thomas, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to purchase two cycle hoops to be placed by the Guildhall**

Cllr Jackson noted that Swale Borough Council would provide a sign for Westbrook Walk.

It was proposed by Cllr Thomas, seconded by Cllr Saunders and on being put to the meeting it was **RESOLVED to accept the Minutes of the Public Spaces Working Group dated 27<sup>th</sup> January 2022.**

**522. Terms of Reference**

Cllr Thomas proposed, seconded by Cllr Saunders and on being put to the meeting it was **RESOLVED to agree the Active Travel Committee Terms of Reference.**

Cllr Williams proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Environment Committee Terms of Reference**

Cllr Reynolds proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Planning Committee Terms of Reference.**

Cllr T Martin proposed, seconded by Cllr Cavanagh and on being put to the meeting it was **RESOLVED to agree the Policy & Resources Terms of Reference**

Cllr Reynolds proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Community Committee Terms of Reference**

Cllr B J Martin proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Creek Working Group Terms of Reference**

Cllr B J Martin proposed, seconded by Cllr Hook and on being put to the meeting it was **RESOLVED to agree the Equality, Diversity and Inclusion Working Group Terms of Reference**

Cllr Reynolds proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Heritage and Buildings Terms of Reference**

Cllr Irwin proposed, seconded by Cllr B J Martin and on being put to the meeting it was **RESOLVED to agree the Neighbourhood Plan Steering Group Terms of Reference**

Cllr T Martin proposed, seconded by Cllr Perkin and on being put to the meeting it was **RESOLVED to agree the Staffing Committee Terms of Reference**

Cllr Henderson proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Visitor and Tourism Working Group Terms of Reference**

Cllr B J Martin proposed, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to suspend Standing Orders to allow the meeting to continue beyond 10pm**

**22.10hrs Cllr Henderson left the meeting**

**523. Entrance Foyer**

Cllr T Martin proposed, seconded by Cllr B J Martin and on being put to the meeting it was **RESOLVED to accept the quotation for works to the entrance foyer for the Faversham Charters exhibition in the sum of £6,350 + VAT**

**524. Faversham Municipal Charities 2010 and the Municipal Charities of Faversham CIO**

It was proposed by Cllr B J Martin, seconded by Cllr Reynolds and on being put to the meeting it was **RESOLVED to appoint Cllr Jackson to the position of Trustee of Faversham Municipal Charities 2010 and the Municipal Charities of Faversham CIO.**

It was proposed by Cllr B J Martin, seconded by Cllr Reynolds and on being put to the meeting it was **RESOLVED to appoint Cllr T Martin to the position of Trustee of Faversham Municipal Charities 2010 and the Municipal Charities of Faversham CIO.**

**525. Receipts and Payments**

It was proposed by Cllr B J Martin, seconded by Cllr Rowlands, and on being put to the meeting it was **RESOLVED to accept the receipts and payments.**

**526. Private Session**

It was proposed by Cllr B J Martin, seconded by Cllr T Martin and on being put to the Meeting it was **Resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.**

**527. Lease to the Faversham Society**

It was proposed by Cllr B J Martin, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to increase the limit of solicitor's fees by £1,000.***

It was proposed by Cllr B J Martin, seconded by Cllr Reynolds and on being put to the meeting it was ***RESOLVED that the Town Clerk and Cllr T Martin had delegated authority to finalise the lease with the Faversham Society on behalf of the Town Council***

**512 Youth Work Tender**

It was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was ***RESOLVED for the Youth Working Group to review the criteria of the tender and the Town Clerk to have delegated authority to advertise the tender.***

## **APPENDIX**

A presentation on the Local Cycling and Walking Infrastructure Plan was provided by Adrian Berendt.

Carol Goatham raised concern regarding the felling of trees at Love Lane for the Fernham Development.

Cllr B J Martin confirmed that it was 135m of alder hedge being removed and that the oak and sycamore trees were not included.