

**Minutes of Faversham Neighbourhood Plan Steering Group
held on virtually on Monday 15th February 2021**

Present:

Kris Barker, Hannah Perkin, Alison Reynolds, Geoff Wade (Vice Chair), Harold Goodwin, Antony Hook, John Irwin (Chair)

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for absence</u></p> <p>All Steering Group members were present. .</p>	
2.	<p><u>Minutes of Previous Meeting and matters arising</u></p> <p>The minutes of the meeting held on 21st January 2021 were approved as an accurate record.</p>	
3.	<p><u>Discussion on Matters Arising from Minutes of 21st January 2021</u></p> <p>Minute 3 (Urban Vision) Following the meeting with Urban Vision, they have been appointed for the next phase of work and will start to write the policies.</p> <p>Minute 6 (SBC Local Plan) An Extraordinary Meeting of Faversham Town Council will be held on 4th March 2021, for the members to consider their formal response to the consultation. .</p>	
4.	<p><u>Update on Surveys</u></p> <p>The Residents Survey had closed and Breakthrough Communications are drafting a report of the findings which will be presented to Full Council on 1st March. The written report will be shared with Urban Vision and added to NHP pages on Town Council website.</p> <p>The Youth and Business Surveys are still open. As these are online the compiling of the report will be simpler and quicker exercise. Responses to the youth survey so far align with the Residents Survey.</p>	
5.	<p><u>Update on Timelines</u></p> <p>KB shared the revised timeline. Key dates were noted: April – June 2021: Draft Plan Finalisation September/October 2021 – Draft Plan Consultation (Reg 14) March 2022 -Referendum</p> <p>It was acknowledged that the timeline remained ambitious. The commitment of the Volunteer Experts was instrumental in meeting these deadlines and the Chair voiced his thanks to all involved for their hard work and commitment.</p>	

6	<p><u>Updates on Meetings with External Representatives since previous SG (21/01/21)</u></p> <p>SLA18/226 – 21/01/21 A meeting was held with site representatives and AECOM were the draft Design Codes were shared, which was well received.</p>	
7	<p><u>Update on Call for Sites</u></p> <p>The call for sites had closed. AECOM are in the process of completing an initial site assessment on the submissions and SLA sites within the plan boundary which are not included in the Local Plan. The initial assessment is for availability and suitability.</p> <p>The Steering Group will need to consider the site selection criteria. A Site Assessment Workshop has been scheduled for 17th March.</p> <p>The Steering Group have asked SBC to confirm the exact housing number that Faversham has been allocated in the Local Plan (taking into consideration that selected SLAs cross Parish Boundaries).</p>	
8	<p><u>Update on Design Codes</u></p> <p>The Steering Group had received the Draft Design Codes and fed back their responses. The revised codes are expected on 22nd February .</p>	
9	<p><u>AOB</u></p> <p>On the day of the meeting the Town Council had been asked by SBC to support their expression of interest to test aspects of the process and context of the National Design Code (NMDC) Due to the impending deadline (20th February) the SG considered the request.</p> <p>It was proposed by Kris Barker, seconded by Harold Goodwin and on being put to the meeting it was RECOMMENDED that the Town Council response should be:</p> <p>The NHP SG is working with AECOM to draft Design Codes which will apply to whole of the designated Neighbourhood Plan area ie the Parish of Faversham. The SG has considered the benefits and risks of participating in and/or contributing to the testing programme for the National Model Design Code and have concluded that the benefits of participation would be outweighed by the risk of delay in the completion of the Faversham Neighbourhood Plan. In addition, Faversham Town Council has already received significant funding from the public purse to develop the Faversham Design Codes. As a consequence we recommend that Faversham Town Council does not formally participate in the expression of interest although we wish SBC every success with their bid to develop a code for South East Faversham.</p>	