

Minutes of the Policy and Finance Committee

Monday 25th January 2021, 7pm

Present:

Mayor of Faversham, Cllr A Reynolds
Deputy Mayor, Cllr T Martin

Cllr J Saunders
Cllr A Hook

Cllr J Irwin
Cllr K Barker

In Attendance:

L Bareham (Town Clerk)

193.	Apologies for Absence Apologies were received from Cllr B J Martin
194.	Declarations of Interests Cllr Saunders declared a non-Pecuniary Interest on item 203.
195.	Minutes of the Previous Meeting and Matters Arising The Minutes were proposed by Cllr Reynolds, seconded by Cllr Barker and on being put to the meeting it was RESOLVED to accept the Minutes of the Policy and Finance Meeting dated 23rd November 2020.
196.	Month End Financial Report The report was noted by members. It was highlighted that there was a £5000 difference between the trial balance and detail balances on the general reserves. However, this is currently being investigated and an update will be provided in the next meeting. It was proposed Cllr K Barker, seconded by Cllr T Martin, and on being put to the meeting it was RESOLVED to accept the Month End Financial Report.
197.	Half Year Audit Report Cllr Barker provided an update about the Half Year Audit Report, which was noted by members. It was highlighted that Members still needed to become signatories for Lloyds Bank account. It was agreed that the council should investigate options in treasury services, building societies, and other Faversham banks. It was proposed Cllr Barker, seconded by Cllr Irwin, and on being put to the meeting, it was RESOLVED to accept the Half Year Audit Report.
198.	Third Quarter Report It was proposed Cllr Barker, seconded by Cllr Reynolds and on being put to the meeting it was RESOLVED to accept the Third Quarter Report.
199.	WIP Report

	The WIP Report was noted.
200.	Visitor and Events Development Officer Updates about the Visitor and Events Development Officer progression was noted from the WIP Report
201.	Faversham & District Community Lottery The launch to good causes was well received and attended by over 30 people and that 16 organisations have already signed up. It was agreed to provide a monthly report be provided to the Committee via the Lottery Working .
202.	Community Grants It was proposed by Cllr Barker and seconded by Cllr Irwin and on being put to the meeting, it was RECOMMENDED that payment of the Abbey Physic community grant application be granted subject to the Hampton Court Flower Show proceeding, with the option to clawback funding if it is cancelled It was proposed by Cllr J Irwin and seconded by Cllr K Barker and on being put to the meeting, it was RECOMMENDED that payment of the Autumn Fest community grant application be paid subject to the event taking place.
203.	Swale Area Committee Cllr Saunders provided an update about the Swale Area Committee funding and noted there was a special application funding process, open during February, but with no formal guidelines available. This would be for proposals that benefited the whole area or significant parts. Cllrs Saunders and Thomas were putting together a proposal for cycling from neighbouring villages into the town. He suggested this was an opportunity for other projects to be put forward for funding.
204.	Research into Crime and Crime Prevention in Faversham Cllr Hook advised that he was using £9,000 from his KCC Member's Grant to fund research into crime in Faversham. It was proposed by Cllr Hook and seconded by Cllr Reynolds and on being put to the meeting, it was RECOMMENDED that the Town Council supports the proposal to research crime and crime prevention within Faversham.
205.	Faversham & District Engagement Forum It was proposed by Cllr Hook and seconded by Cllr Irwin and on being put to the meeting, it was RESOLVED that the Committee should write to all the Faversham & District Engagement members to ensure they attend the next meeting to discuss and reinvigorate the forum
206.	Items for Report It was proposed by Cllr Barker and seconded by Cllr Martin and on being put to the meeting, it was RECOMMENDED that the Town Council has a special meeting about the Local Plan and its consultation.

	The Town Clerk will seek guidance from the Monitoring Officer on pre-determination for Members of both Borough and Town Councils
	The meeting closed at 21.02
	Minutes: B Williams