

**Minutes of Faversham Neighbourhood Plan Steering Group  
held on virtually on Monday 21<sup>st</sup> January 2021**

Present:

Kris Barker  
Harold Goodwin  
John Irwin (Chair)  
Hannah Perkin  
Alison Reynolds  
Geoff Wade (Vice Chair)

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for absence</u></p> <p>No apologies were received.</p>	
2.	<p><u>Minutes of Previous Meeting and matters arising</u></p> <p>The minutes of the meeting held on 21<sup>st</sup> December 2020 were approved as an accurate record.</p>	
3.	<p><u>Discussion on Matters Arising from Minutes of 21<sup>st</sup> December 2020</u></p> <p>Minute 6 (Project Management) this will be a regular agenda item. Significant progress had been made on several projects and it was agreed that a project management meeting should be convened with Urban Vision to discuss the next steps and support requirements. <b>ACTION:</b> Meeting with Urban Vision to be arranged for w/c 25<sup>th</sup> January.</p>	AB
4.	<p><u>SBC – Local Plan</u></p> <p>SBC Local Plan Panel had met on 19<sup>th</sup> January and approved the draft Local Plan. The draft would be presented to Cabinet, then Full Council before the Public Consultation. The draft was received positively by the SG. It has been shared with the panel of experts for their input. It was noted that the draft included general policies which covered the whole borough as well as specific policies for Faversham. The SG were pleased to note that the plan called for a collaborative master plan for the four sites to the east of Faversham. It was noted that the plan referred to design codes, the SG would seek clarification on the relationship between these and the design codes being created by AECOM. <b>ACTION:</b> Design codes to be raised at the monthly catch up with SBC planners. All members of Town Council should be encouraged to read the document. The Council would need to consider how it makes its formal representation.</p>	JI

5.	<p><u>Update on Surveys</u></p> <p>Since the last meeting submissions of both paper and electronic returns of the residents survey had continued. It had been agreed that the electronic survey would remain live until Friday 22<sup>nd</sup> January. There would be a final push on social media. The initial report on findings would be presented to the SG in February.</p> <p>The business and youth surveys were in the process of being finalised and would be distributed imminently.</p> <p>The youth survey would be sent to schools and youth contacts for distribution. The business survey would distributed through various lists the Town Councill holds and by the Kent Federation of Small Businesses. Both would be hosted on the Town Council website and promoted through social media.</p>	
6	<p><u>Update on Timelines</u></p> <p>The timeline had been updated taking into account project strands that had been completed. Going forward it was apparent that some deadlines would be controlled by SBC and the SG needed input from them before finalising the timeline.</p> <p><b>ACTION:</b> Questions regarding scheduling of consultations and submission to be raised at the monthly catch up with SBC planners.</p>	KB
7	<p><u>Updates on Meetings with External Representatives since previous SG (21/12/20)</u></p> <p><i>SLA18/178 – 06/01/21</i></p> <p>This site was in the last local plan (Bearing Fruits) but not developed. It now has an additional 70 houses and a road across it which will relieve pressure on Watling Street. Footpaths were being provided around the site.</p> <p>The site is owned by a family who are not developers and will sell the site on. Potentially this could be to SME's if viable.</p> <p>They indicated that the Outline application would shortly be submitted.</p> <p><i>SLA18/135– 07/01/21</i></p> <p>This is the smallest of the four sites and is slightly behind the other sites. Early indication that they intend to be compliant to both the NHP and LP and willing to work with the other sites.</p> <p>Indicated that they hope to submit Outline application in approximately six months. [This maybe delayed as SBC are requesting a master plan for all sites]</p>	
8	<p><u>Update on Call for Sites</u></p> <p>The Call for Sites was launched in December and would be closing on 31<sup>st</sup> January. AECOM would be providing support on the site assessment.</p>	

9 .	<p>The meeting received the revised logo. It was proposed by Cllr J Irwin and seconded by Cllr K Barker to accept the design to be used in all publicity going forward.</p> <p>The SG agreed that they want to publicly thank the young man for his design and commitment.</p> <p><b>ACTION:</b> Confirmation to be sought from his parents that they were happy with proposed publicity</p>	AB
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