

**Minutes of Faversham Neighbourhood Plan Steering Group  
held on virtually on Monday 16<sup>th</sup> November 2020**

Present:

Harold Goodwin  
John Irwin (Chair)  
Hannah Perkin  
Alison Reynolds  
Geoff Wade (Vice Chair)

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<u>Apologies for absence</u> Apologies were received from K Barker and A Hook	
2.	<u>Minutes of Previous Meeting and matters arising</u> The minutes of the meeting held on 19 <sup>th</sup> October 2020 were approved as an accurate record.	
3.	<u>Discussion on Matters Arising from Minutes of 19<sup>th</sup> October 2020</u> Minute 3 (Letter to Chair and Vice Chair of the Local Plan Panel): It was noted that the letter to the Chair and Vice Chair of LPP had not been sent. Though it remained a disappointment that a meeting had been declined, a positive working relationship had been built with officers of SBC, which was to be valued and not jeopardised, it was therefore decided a letter would not be sent at this juncture. Minute 5 (Exhibition Feedback Meeting) The feedback from Exhibitions One and Two had been combined. This had been shared with Urban Vision. <b>ACTION:</b> Combined feedback from the Exhibitions to be added to the NHP pages on (new)Town Council website when it is launched.	AB
4.	<u>Updates on Surveys</u> The NHP Steering Group will be conducting three surveys, residents, business and youth. The first survey to residents had been finalised and would start being delivered to every household in Faversham from Monday 23 <sup>rd</sup> November. The deadline for returning responses is 9 <sup>th</sup> December. Breakthrough Communications will analyse the responses and provide a report by mid January. There will be a link to the survey from the website for those that wish to participate electronically. Work will continue on the survey for businesses which will be sent in January and the youth survey, which will follow.	

5.	<p><u>Update on Policy Drafting</u></p> <p>The combined feedback from Exhibitions One and Two had been shared with Urban Vision, prior to a positive meeting.</p> <p>Urban Vision have identified Policy Areas which have been shared with the Steering Group and the Technical Group, some of whom have commented.</p> <p>Urban Vision will send the first draft of policies by beginning of December. This will be shared with the Technical Group and added to the website for wider consultation with the aim of any feedback being incorporated into the policies by February 2021.</p> <p>It was noted that terminology used by NHP and LP in policies should be aligned for clarity where possible. Though the NHP has no obligation to agree with LP policies.</p> <p>SBC have agreed to share their policies at earliest opportunity. The draft local plan is expected by end of 2020.</p>	
6.	<p><u>Identification of NHP sites and site-specific Policies of LP sites</u></p> <p>SBC has now identified the provision of circa 3,300 dwellings at land north of Graveney Road (18/135), land east of Faversham (18/091), land at south east Faversham (18/226) and at Preston Fields (18/178). It should be noted that the Preston Fields site was identified in Bearing Fruits.</p> <p>With sites now identified, the Steering Group discussed the importance of making early contact with landowners/agents of the four sites. An initiative to promote an holistic approach to these developments and the existing town. Swale would be asked to provide contact details.</p> <p><b>ACTION:</b> An introductory email to be sent to the four landowners/agents requesting an initial call, starting with /18/091 and 18/226.</p> <p>It was noted that KCC were in early discussions concerning the provision of a senior school on either 18/091 or 18/226</p> <p>In addition, Swale have stated that approximately 200 dwellings within the boundary of Faversham town itself are to be identified through the Faversham Neighbourhood Plan.</p> <p>The Steering Group will need to decide the final number it wishes to identify in the plan and the locations.</p> <p>The emphasis will be for small sites of 50 houses or less, for SME's or self build. Sites for housing and other (community) uses should be considered.</p> <p>It was proposed by John Irwin, seconded by Harold Goodwin and on being put to the meeting it was <b>RECOMMENDED that the Town Council launches a call for sites ASAP.</b></p> <p><b>ACTION:</b> SME network to be invited to next meeting of SG.</p> <p>Heritage sites in the town were discussed. The first site was TS Hazard and the possibility of creating a Heritage Gateway, including a Cinque Port museum and Faversham Basin. This would involve TS Hazard coming back to the town as a heritage asset, with joint custody and possibly the creation of a trust. The present administration at SBC has promoted heritage through its policies, so this could be considered an opportune time for these discussions.</p> <p>The second site discussed was the disused rail sheds. These belong to Network Rail, who are aware of their responsibilities regarding the Grade 2 listed buildings. Access to the site is from Love Lane, the provision of</p>	<p>AB</p> <p>AB</p>

	<p>a community building east of Faversham was briefly discussed and the possibility of S106 being used to finance.</p> <p>The NHP should be seen as a planning tool, enabling people to bring forward ideas, e.g. heritage, sports (pitches, running track) and cultural provision.</p> <p><b>ACTION:</b> Managing different projects to be added as agenda item in December.</p>	AB
7.	<p><u>Designation of Local Green Spaces in LP</u></p> <p>SBC will designate green spaces in the LP. Ward Councillors are currently being asked to consider sites, from which a short list will be created. SBC will then consult with landowners.</p> <p>Any sites that are not included in the LP, which the SG consider warrant inclusion could be listed in the NHP. An additional call for green space sites should be considered, as should the work of the Climate &amp; Biodiversity Committee.</p> <p>Sites don't need to have public access to be included.</p>	
8.	<p>A.O.B</p> <p>As noted in the minutes of previous meetings a special edition of the Faversham Eye had been published detailing the NHP. In addition, it had been agreed that four pages would be available to the NHP in the Christmas edition.</p> <p><b>ACTION:</b> A letter of thanks to be sent to Mr Brian Pain.</p> <p>The NHP still lacked a logo, a local student had created a few possibilities. The Chair commented that it would be desirable for the logo to be created by a (young) resident rather than professionally if possible.</p> <p><b>ACTION:</b> Logos to be shared with other members of SG.</p>	<p>AB/JI</p> <p>JI</p>