

**Minutes of Faversham Neighbourhood Plan Steering Group  
held on virtually on Monday 15<sup>th</sup> March 2021**

Present:

Kris Barker, Harold Goodwin, Antony Hook, John Irwin (SG Chair), Hannah Perkin, Alison Reynolds and Geoff Wade (SG Vice Chair)

In attendance: Adrienne Begent (Deputy Town Clerk)

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| 1. | <p><u>Apologies for absence</u></p> <p>All Steering Group members were present.<br/>It should be noted that Geoff Wade Chaired the meeting.</p>   |  |
| 2. | <p><u>Minutes of Previous Meeting and matters arising</u></p> <p>The minutes of the meeting held on 15<sup>th</sup> February 2021 were approved as an accurate record.</p>  |  |
| 3. | <p><u>Discussion on Matters Arising from Minutes of 15<sup>th</sup> February 2021</u></p> <p>Minute 3 (SBC Local Plan) The Town Council held an Extraordinary Meeting on 4<sup>th</sup> March to discuss its response to Regulation 19. Before the meeting SBC had extended the deadline for responding to 30<sup>th</sup> April. The meeting therefore focussed on discussing themes around the Local Plan rather than the formal response. A Public Meeting has been convened for 23<sup>rd</sup> March, which the Chief Executive and SBC Officers would attend, to answer residents questions. A further Extraordinary Meeting to discuss the response would be held.</p> |  |
| 4. | <p><u>Update on Surveys</u></p> <p>Breakthrough Communications attended Town Council on 1<sup>st</sup> March to present a summary of Residents, Youth and Business Survey findings. The full report has since been circulated to all Faversham Town Councillors, Members of NHP Steering Group and Urban Vision. It has been add to NHP webpages.</p>   |  |
| 5. | <p><u>Update on Call For Sites</u></p> <p>AECOM are still reviewing the submissions that had been received in response for the call for sites. A workshop on Site Allocation is scheduled for Wednesday 17<sup>th</sup> March. The residents survey demonstrates a preference for mixed use development on brownfield sites.</p>  |  |
| 6  | <p><u>Updates on Green Spaces</u></p> <p>Urban Vision had facilitated a workshop on Green Spaces on 3<sup>rd</sup> March.</p>   |  |

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|   | <p>The Call for Nominations was being worked, an information sheet summarising the guidance on designation specified in NPPF paragraph 100 and a form for submission was being drafted.</p> <p>This would be displayed on Town Council noticeboard, the website and social media. The documents would also be circulated to the group that Mathew Hatchwell had brought together to respond to the call for Green Spaces in the Local Plan.</p> <p>It was questioned whether the call needed repeating again, but it was agreed that it would be good to gather more evidence and hopefully reach local residents.</p> <p>Jl confirmed that a representation had been made to SBC on LGS/078. The nomination is for an area that has come forward in the Neighbourhood Plan Call for sites.</p> |  |
| 7 | <p><u>Update on Design Codes</u></p> <p>The Design Codes being drafted by AECOM were in advanced draft stage. Feedback from earlier drafts had been fed back and incorporated. The final draft was expected at the end of the month.</p>  |  |
| 8 | <p><u>Update on Policy</u></p> <p>Urban Vision were drafting polices which would be circulated to the wider volunteer group before the workshop scheduled for Saturday 27<sup>th</sup> March.</p>   |  |