

MINUTES OF THE FAVERSHAM POLICY AND FINANCE COMMITTEE Meeting
held on Monday 23rd November 2020, 7pm

Present:

Mayor of Faversham, Cllr A Reynolds	Cllr T Martin
Cllr J Irwin	Cllr J Saunders
Cllr K Barker	Cllr B J Martin
Cllr A Hook	

In Attendance:

L Bareham – Town Clerk

181. Apologies for Absence

None

182. Declarations of Interest

See 188.

183. Minutes of the Previous Meeting and Matters Arising

The Minutes were proposed by Cllr Barker, seconded by Mayor of Faversham, Cllr Reynolds and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Finance Meeting dated 26th October 2020.**

Cllr Barker reported that the PAYE and Pension budget had been discussed by the Staffing Committee and it was found that the figures had been under budgeted for the current year.

184. Month End Financial Report

The Town Clerk provided a short update, which was noted by Members.

It was proposed by Cllr Barker, seconded by Deputy Mayor Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Month End Financial Report.**

185. WIP Report

It was noted by Cllr B J Martin that helping the homeless will not be able to be further progressed due to Covid-19. Cllr Irwin reported the Faversham Sports Council and Community Spaces had also found it difficult to progress further during Covid-19.

It was agreed a new button should be added to the WIP Report, which will highlight whether project progression were affected by Covid-19.

It was proposed by Cllr Barker, seconded by Deputy Mayor Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the WIP Report.**

186. Visitor and Events Development Officer

It was proposed by Cllr Hook, seconded by Cllr Irwin and on being put to the meeting it was **RESOLVED to accept the Visitor and Events Development Officers report.**

187. **Supporting the Renewal of Town Offer**

Cllr Saunders provided an update and confirmed that the Town Council now has a lottery licence from Swale Borough Council and the Gatherwell contract had been signed.

It was proposed by Cllr Saunders, seconded by Cllr Barker and on being out to the meeting it was **RESOLVED to accept the recommendation of starting up a Faversham Lottery Working Group with the membership of the Mayor of Faversham, Cllr Reynolds Cllr Saunders, Deputy Mayor Cllr T Martin, Cllr Barker.**

It was proposed by Cllr Barker, seconded by Mayor of Faversham, Cllr Reynolds and on being out to the meeting it was **RESOLVED to agree the name Faversham and District Community Lottery**

Following a discussion a logo (no 5 on the sheet) was agreed.

It was proposed by Cllr Barker, seconded by Cllr Deputy Mayor Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the action plan and to allow the working group to continue the development of the timescale with GatherWell/Monitoring Officer.**

It was noted that the first draw would take place on the Saturday of Easter weekend and that the Mayor would confirm with her Chaplain that it would not cause a problem.

188. **Community Grants**

Declarations of Interest

Cllr B J Martin noted his DPI for Faversham Pools and requested a dispensation to speak, but not vote

Cllr Irwin noted his DPI for Faversham Umbrella and left the discussion at that time

The Mayor, Cllr Reynolds, noted her DPI for WFCA and left the discussion at that time

Cllr Barker declared a NDPI for Cinque Ports Rowing CIC

Cllr Hook left the meeting when the discussion on youth provision took place. It was agreed that there needed to be more coherence with youth work, as they were not delivering an effective partnership. Some original members of the Swale Consortium had been left stranded without funding. It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to defer the decision of the youth grant requests to the Youth Working Group**

Cllr Hook returned to the meeting.

Cllr Barker proposed that it was too early to consider funding for Find Your Voice and they should be invited to reapply the following year. This proposal was seconded by Cllr B J Martin and on being put to the meeting it was **RESOLVED to decline the grant application of Find Your Voice**

It was proposed by Cllr B J Martin, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to meet Millfield Allotment's request with the Allotment budget**

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to recommend payment of £497 to Animate Arts CIC**

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to recommend payment of £1,750 to Assembly Rooms**

It was proposed by Cllr T Martin, seconded by Cllr Reynolds and on being put to the meeting it was **RESOLVED to recommend payment of £3,000 to Cinque Ports Rowing CIC**

It was proposed by Cllr Irwin, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to recommend payment of £5,000 to FACE**

Cllr Hook left the meeting at 20.15

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to recommend payment of £5,000 to Faversham Pools**

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to recommend payment of £5,000 to Faversham Umbrella**

Concerns were raised that the WFCFA foodbank request was weak and that some partnerships were not as strong as they should be. It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to decline the application**

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to recommend payment of £3,000 to Faversham Carnival**

	Amount Requested	Recommended Award
Animate Arts CIC	£497	£497
Assembly Rooms Faversham	£1,750	£1,750
Creed Outdoor Learning Trust	£1,680	Deferred to

		Youth Working Group
Cinque Ports Rowing CIC	£3,000	£3,000
FACE	£5,000	£5,000
Faversham Pools	£5,000	£5,000
Faversham Umbrella	£5,000	£5,000
Find Your Voice	£5,000	£0
WFCA Foodbank	£800	£0
WFCA Youth Drop In	£3,236	Deferred to Youth Working Group
Millfield Allotment Association	£4,998	Allotment Budget
Faversham Carnival Club	£3,000	£3,000

189. **FTC Website**

The Town Clerk provided an update about the progression on the new FTC Website, which were noted by Members.

190. **Items for Report**

Cllr Saunders noted that Canterbury BID were operating a gift voucher scheme and perhaps this was something the Town Marketing Group could look into. It was pointed out that the Town Council had agreed economic development items should be directed to Swale Borough Council.

191. **Private Session**

It was proposed by Cllr K Barker, seconded by Mayor of Faversham, Cllr A Reynolds and on being out to the meeting it was **RESOLVED to move to Private Session.**

192. **Working for Other Parish Councils**

It was agreed to work out an hourly rate to charge out members of staff to other parish councils.