

**FAVERSHAM TOWN COUNCIL**  
**BANK RECONCILIATION for the period ending 12 October 2015**

Balance per Bank Statements at 12 October 2015		£	£
NAT WEST Current Account (00541133)		230.00	
NAT WEST Business Reserve Account (32515901)		103,880.40	
NAT WEST Business Reserve Account (97798193)		213,067.44	
			317,177.84
<b>Less: unrepresented cheques at 12 October 2015</b>			
<b>Cheque Nos:</b>			
9071	Brogdale CIC	500.00	
9080	Ashford Borough Council	69.00	
9088	Winchelsea Corporation	30.00	
9092	J Miller	30.00	
9093	Amber Designs	144.00	
9094	The Alexander Centre	152.50	
9095	J Hope Fitzgerald	80.00	
9097	Mr B Brockman	18.00	
9098	Brogdale CIC	500.00	
9100	The Mayor's Fund	67.50	
9101	The Mayor's Fund	40.00	
9102	AMKKM	48.00	
<b>Total</b>		<b>1,679.00</b>	
<b>Net bank balances as at 12 October 2015</b>			<b>315,498.84</b>

The net balances reconcile to the Cash Book as follows:

<b>Cash Book</b>		
Opening Balance as per Annual Return 2014/15	208,225.57	
	<sup>1</sup> <sup>2</sup>	
Add: Receipts in the year to 12 October 2015	338,895.88	547,121.45
Less: Payments in the year to 12 October 2015	231,622.61	
<b>Closing Balance (cash book) as at 12 October 2015</b>		<b>315,498.84</b>

Prepared by: J Westlake (Town Clerk)  
 Date: 13 October 2015

Approved by the Chairman, Mayor N A Kay  
 19 October 2015

<sup>1</sup> Deduct £2.28 petty cash

<sup>2</sup> Added £595 re: two unrepresented cheques: 8873 – A Hare: £500; 8954 – J Westlake: £95

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 Mayor

List of Receipts and Payments: 15 September – 12 October 2015

<b>Payments</b>	<b>Purpose</b>	<b>Amount</b>	<b>VAT not recoverable (sums over £500)</b>	<b>Date incurred</b>	<b>Merchant category</b>
Salaries	Salaries	4247.09	0	16 September	Staff costs
HMRC	Tax/NI	1040.52	0	16 September	Staff costs
KCC Pensions	Pension	1001.46	0	16 September	Staff costs
Viking	Stationery	75.56	0	29 September	Stationery
K J Fox	Guildhall	225.00	0	29 September	Clock maintenance
J Miller	Guildhall	30.00	0	29 September	Window cleaning
Amber Designs	Tourism	144.00	0	29 September	Group Guide advert
Alexander Centre	Room hire	152.50	0	29 September	Carnival
J Hope Fitzgerald	Photography	80.00	0	29 September	Council photographs
Ms A Begent	Expenses	12.50	0	29 September	Training
Mr B Brockman	Expenses	18.00	0	29 September	Deputy Town Sergeant
Brogdale CIC	Youth forum expenses	500.00	0	29 September	Youth forum support
Mayor of Faversham Charity	Civic	60.00	0	29 September	Refreshments
The Mayor's Fund	Civic	67.50	0	29 September	Refreshments
The Mayor's Fund	Civic	40.00	0	29 September	Refreshments
New Star Networks	IT	69.43	0	29 September	Office equipment
EDF Energy	Electricity	227.22	0	5 October	Utilities
EDF Energy	Electricity	27.92	0	5 October	Utilities
Grenke Leasing	Photocopier	48.00	0	5 October	Office equipment
AMKMM	Civic	196.81	0	7 October	Refreshments
Post Office Counters	Stamps	186.00	0	7 October	Stationery
<b>Total</b>		<b>8499.51</b>			

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Mayor

<b>Receipts</b>	<b>Purpose</b>	<b>Amount</b>	<b>VAT not recoverable: sums over £500</b>	<b>Date paid</b>	<b>Merchant category</b>
Saddlers	FATA	100.00	0	22 September	Subscriptions
I Ludlow	Moorings	92.46	0	22 September	Mooring fees
T Abram	Tickets	30.00	0	22 September	Carnival tickets
J Ogden-Starkel	Tickets	30.00	0	22 September	Carnival tickets
Broadstairs and St Peters	Tickets	40.00	0	22 September	Carnival tickets
Swale Borough Council	Precept	129,172.50	0	25 September	Precept
Swale Borough Council	Rebate	1473.51	0	28 September	Valuation rebate
Mrs S Brockman	Refund	9.88	0	28 September	Office equipment
S Norris	FATA	150.00	0	30 September	Subscriptions
The Limes	FATA	100.00	0	30 September	Subscriptions
Nat West	Interest	3.76	0	30 September	Interest
Nat West	Interest	4.86	0	30 September	Interest
Hythe Town Council	Tickets	40.00	0	1 October	Carnival tickets
T A Dawes	Tickets	40.00	0	1 October	Carnival tickets
Folkestone Council	Tickets	40.00	0	1 October	Carnival tickets
T Payne	Tickets	45.00	0	5 October	Carnival tickets
T Gates	Tickets	30.00	0	6 October	Carnival tickets
Mrs C Davis	Tickets	30.00	0	6 October	Carnival tickets
Ramsgate Council	Tickets	40.00	0	6 October	Carnival tickets
Mrs S Campbell	Tickets	30.00	0	9 October	Carnival tickets
<b>Total</b>		<b>131,501.97</b>			

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