



CORONAVIRUS EMERGENCY GRANT APPLICATION

During this period of emergency, The Town Council wants to help local organisations who are already best able to serve the community in Faversham. Funding has been diverted from 'Community Events' to fund the Coronavirus Emergency Grants, which are available to constituted organisations.

If you need assistance to complete this form please contact the office using the details on page 4

Project Name	Faversham Assistance Centre FACE
Grant Amount Requested Maximum amount per application is £500 ¹	£168.00

Organisation Name²	Faversham Assistance Centre FACE
Organisation Address	Umbrella Building Court Street Faversham Kent ME13 7AT
Telephone Number	01795 530011
Email Address	favassistants@gmail.com
Contact Name	Georgina Todd
Position Held in Organisation	Project Manager

1. About the project you are planning

1.1. What do you plan to do with the Community Grant funding you are seeking?

Faversham Assistance Centre FACE has been running for many years and is a much-needed service within the community. As FACE relies purely on donations from the work carried out, due to the current Coronavirus situation our regular donations received from our clients has been dramatically reduced and therefore we will need to gather funding to cover the donations and some of our overheads required to carry out the work we complete.

1.2. How have you identified this need?

FACE have been operating for over 30 years, supporting local residents doing the same jobs as when the charity was first initiated. This proves the services and support offered are required and appreciated. For most of our clients we are their last resort in helping them maintain something which was once their pride and joy. We support the government and local councils in their bid to enable people to live for longer in their own homes. Living independently and reducing the strain on local sheltered housing. The services that FACE provide enable people the choice to stay in their own homes longer.

The areas of support FACE offers are maintenance of areas that people are unable to carry out themselves, due to aging or disabilities. This does not mean they are unable to live independently. By providing the garden maintenance and decorating FACE relieves the strain on the residents within these areas. This has allowed people a safer, brighter and cleaner environment to live in.

2. Project Funding and Costs

2.1 Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs³

Expenditure	£
Van Insurance	£50.00
Van & Equipment Fuel	£30.00
Office Phones	£30.00
Office Rent	£58.00
Total Project Costs This should match the Total funding required for your project, above.	£168.00
Please state whether this is a one-off, weekly or monthly request	Weekly

3. About your organisation

3.1. What type of organisation are you? Please tick the relevant category:

Registered Charity	<input checked="" type="checkbox"/>	Registration Number: 1172770
Voluntary Organisation	<input type="checkbox"/>	
Limited Company	<input type="checkbox"/>	Company Number:
Community Group	<input type="checkbox"/>	
Other	<input type="checkbox"/>	Please Specify:

3.2. Briefly describe your organisation. Describe your organisation, how many members/users you have, if you charge subscription fees and the usual activities/services you provide. If you are a new organisation please describe the activities/services you plan to provide.

FACE's mission is to support elderly and disabled people who are financially challenged, allowing them the decision to live independently in their own homes for longer. We offer practical support in terms of garden maintenance and decorating. FACE currently has 120 clients on our regular gardening list who we aim to visit at least once a month. During our visit we mow lawns, trim hedges, and weed where necessary. This allows people access to their homes and a safer living environment.

All jobs are competed on a donation only basis and we do not have a subscription agreement. New clients are requested to complete a form to ensure the charities criteria are met. In most cases FACE is the last resort for people to request help from. Their garden and house are their pride and joy and they are frustrated that they are unable to tend to it themselves any longer.

FACE is self-sufficient in that we have our own vans and gardening equipment to move from job to job. All equipment is petrol operated so that we do not have to depend on client's electricity source. All equipment including the vans has been replaced over the past couple of years. As per the Government guidelines gardeners are allowed at present to continue working, so we have implemented a stringent set of guidelines for our gardeners to ensure social distancing is adhered to and anybody in isolation at present is referred down the line. As a result of the current restrictions this does mean that our clients either have no money with them, do not do online banking and so our donations received are reduced.

3.3. Do you have a Constitution or Memorandum of Association? Please state which and include a copy with your application.

Constitution

3.4. Projects working with children, young people or vulnerable adults must have a safeguarding policy. If you don't have a safeguarding policy or relevant DBS checks in place you can still apply for funding but you will be required to put these in place before any grant is awarded.


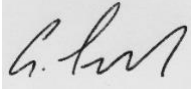
Do you have a safeguarding policy?	Yes
Do your Staff/Volunteers have valid DBS checks?	Yes

3.5. Depending on the nature of your project, you may require public liability insurance.

Do you have public liability insurance?	Yes
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3.6. Any Other Information. Please provide any other information which you consider to be relevant to your application.

FACE appreciates the support of the local Council and other local organisations over the years. Without the support and funding, we receive FACE would not be able to operate and support the many people we do within the local community.

4. Declarations	
4.1. To be completed by a senior member of your organisation	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Miranda Ford
Post Held	Chair of Trustees
Signature	
4.2. To be completed by the person completing the application (must be different to above)⁴	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Georgina Todd
Post Held	Project Manager
Signature	
5. Checklist	
Have you answered every question? have all signatures been completed?	

Please submit your completed Application Form and Additional Documents to:

Louise Bareham
Town Clerk
Louise.bareham@favershamtowncouncil.gov.uk

Or post to:

Town Hall
12 Market Place
Faversham
ME13 7AE

¹ Maximum payment at any one time

² Must be a fully constituted or recognised organisation

³ A regular weekly or monthly grant may be agreed for a period not exceeding 3 months

⁴ In an emergency situation, one signature may be sufficient, subject to the discretion of the Town Clerk