

Working details for ANNUAL RETURN - Year ended 31 March 2020

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
1	162,038	221,052	310	0	General Reserves
1	1,000	0	321	0	EMR Election Fund
1	11,656	10,156	322	0	EMR Front Brents Jetty
1	16,943	16,943	323	0	EMR Guildhall & Artefacts
1	1,458	1,458	324	0	EMR Regalia Fund
1	20,200	14,822	326	0	EMR Public Realm Group
1	10,510	4,572	327	0	EMR Planting Fund
1	2,000	2,000	328	0	EMR Youth and Recreation
1	28,550	0	330	0	EMR Highways Fund
1	2,000	245	333	0	EMR Tourism
1	4,947	4,947	334	0	EMR ZF5 Footpath
1	407,387	0	337	0	EMR 12 Market Place
1	14,000	14,000	338	0	EMR Neighbourhood Plan
1	682,689	290,194	Total balances & reserves at the beginning of the year as recorded in the Financial Records		
2	364,160	368,684	1076	100	Precept
2	364,160	368,684	Total amount of Precept income received in the year		
3	417	591	1090	100	Bank Interest
3	500	500	1200	210	Grants Received
3	8,310	1,130	1200	250	Grants Received
3	1,950	0	1200	280	Grants Received
3	258	305	1210	200	Carnival Night Income
3	450	0	1215	260	Town Map/What's On Guide 2019
3	250	0	1216	260	Groups Guide 2019
3	900	-671	1220	300	Memorials
3	308	2,295	1300	230	Guildhall Lettings
3	0	250	1310	290	12 Market Place Lettings
3	1,321	-75	1400	240	Front Brents Moorings
3	2,120	3,164	1410	240	Belvedere Road Moorings
3	1,332	-167	1600	260	Visit Faversham Subscription
3	75	0	1610	260	Exhibitions and Excursions Inc
3	155	0	1640	265	Faversham Hat Festival
3	4,704	3,342	1650	265	Transport Weekend Income
3	3,636	163	1655	280	WW1 Projects Income
3	0	115	1660	265	Youth Cafe Income
3	0	25	1700	255	faversham.org Income
3	0	1,208	1750	230	Guildhall Weddings
3	600	0	1755	230	Guildhall Sundial
3	20	0	1900	100	Other Income
3	375	375	1900	230	Other Income
3	0	314	1900	270	Other Income
3	27,680	12,864	Total income or receipts as recorded in the cashbook minus the Precept		
4	99,147	103,559	4100	210	Salaries
4	25,169	27,328	4110	210	PAYE/National Insurance

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
4	21,571	32,177	4115	210	Pension
4	145,887	163,063	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses		
5	7,598	0	4290	220	Loan Repayment
5	35,895	43,493	4290	290	Loan Repayment
5	43,493	43,493	Total expenditure or payments of capital and interest made during the year on borrowings		
6	2,556	3,485	4000	200	Annual Meeting & Civic Service
6	559	252	4005	200	Carnival Night Expenditure
6	165	282	4010	200	Deputy Mayor's Allowance
6	173	316	4015	200	Industrial Bowls Competition
6	1,095	1,297	4020	200	Mayoral Allowance
6	1,775	1,978	4025	200	Mayoral Expenses
6	143	185	4030	200	Honorary Freeman
6	109	147	4105	220	Payroll
6	1,965	1,429	4120	210	Staff Training & Expenses
6	86	0	4125	210	Uniform
6	86	72	4125	245	Uniform
6	591	1,279	4130	210	Cllrs Training & Expenses
6	2,586	2,512	4135	210	Audit
6	2,810	0	4140	210	Legal & Professional
6	225	0	4140	220	Legal & Professional
6	990	0	4140	230	Legal & Professional
6	450	0	4140	255	Legal & Professional
6	6	0	4140	265	Legal & Professional
6	990	0	4140	290	Legal & Professional
6	5,152	3,586	4145	220	Insurances
6	695	611	4145	245	Insurances
6	2,488	2,515	4150	220	Subscriptions
6	159	-116	4160	220	Bank Charges
6	0	86	4165	210	Planning Consultancy Fee
6	11,599	497	4170	245	Vehicles
6	47	409	4175	245	Vehicle Fuel
6	0	154	4180	220	Hygiene
6	0	3,642	4200	220	Rates
6	2,726	0	4200	225	Rates
6	2,985	6,237	4200	230	Rates
6	6,815	9,193	4200	290	Rates
6	2,308	2,713	4205	230	Electricity
6	11	23	4205	240	Electricity
6	1,324	5,311	4205	290	Electricity
6	120	0	4210	210	Water
6	61	89	4210	230	Water
6	0	2	4210	235	Water

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>
6	167	99	4210	240	Water
6	0	10	4210	280	Water
6	1,338	1,338	4210	290	Water
6	1,549	498	4215	220	Telephone/Alarm Lines
6	140	0	4215	225	Telephone/Alarm Lines
6	563	536	4215	230	Telephone/Alarm Lines
6	493	349	4215	245	Telephone/Alarm Lines
6	1,049	829	4215	290	Telephone/Alarm Lines
6	1,835	2,268	4220	220	Office Equipment
6	5,559	4,325	4225	220	IT
6	1,655	595	4226	220	Faversham.org
6	2,891	2,445	4230	220	Postage & Stationery
6	1,355	2,376	4234	220	Printer
6	574	248	4235	220	Printing & Advertising
6	2,799	0	4236	290	CCU Display
6	7,578	1,885	4240	225	Rentals & Lease of Premises
6	2,400	0	4241	270	Tikspac
6	380	400	4245	220	Meetings
6	6,532	4,845	4250	220	Newsletter
6	441	0	4255	245	Facilities Manager Training
6	1,850	1,980	4260	245	Facilities Manager Equipment
6	1,929	55	4261	245	Tools
6	0	300	4264	245	Storage Container
6	1,057	0	4265	245	Facilities Manager Miscellaneo
6	2,750	0	4270	240	Town Jetty
6	6,001	2,168	4275	270	Swale Borough Council Funding
6	75	1,097	4280	280	Community Land Trust
6	225	225	4300	230	Clock Maintenance
6	4,416	2,862	4305	230	Maintenance
6	59	0	4305	240	Maintenance
6	75	1,339	4305	245	Maintenance
6	0	52	4305	250	Maintenance
6	0	35	4305	290	Maintenance
6	1,252	1,064	4306	230	Alarm Maintenance
6	208	48	4306	290	Alarm Maintenance
6	360	370	4310	230	Window Cleaning
6	210	350	4310	290	Window Cleaning
6	1,343	1,433	4325	230	Guildhall Lift Maintenance
6	0	348	4326	290	12 Market Lift Maintenance
6	1,291	0	4340	230	Guildhall Weddings
6	1,750	0	4400	240	Management Fees
6	29,620	26,249	4500	250	Grants
6	5,190	0	4502	255	Business Support
6	3,712	5,369	4600	260	Website/Social Media
6	285	567	4605	260	Area Guide
6	135	0	4610	260	Distribution Campaign

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>		<u>Code Description</u>	
6	2,324	75	4615	260	Exhibitions & Excursions	
6	249	0	4630	260	Visit Kent Subscription	
6	142	376	4635	260	Advertising	
6	163	0	4645	260	Contingency	
6	1,230	337	4650	220	Website	
6	4,927	0	4720	270	East Street Gate	
6	10,216	385	4750	290	Office Move	
6	0	1,250	4780	280	Doddington Library	
6	2,256	192	4800	280	Town Regalia	
6	18,433	0	4803	280	WW1 Projects	
6	77	2,946	4805	280	Youth Facilities	
6	2,591	0	4810	280	Art Work	
6	0	260	4811	270	Tikspac	
6	0	2,543	4815	280	Neighbourhood Plan	
6	2,502	2,324	4825	280	Special Projects	
6	3,842	31,753	4830	280	Allotments	
6	0	2,000	4835	280	Magna Carta	
6	0	1,700	4860	290	Heritage Project	
6	1,962	0	4861	270	Cannons	
6	6,534	0	4865	280	Floral Displays	
6	0	3,655	4870	280	20's Plenty	
6	7,996	3,964	4885	265	Transport Weekend	
6	2,868	3,461	4900	290	12 Market Place	
6	0	1,857	4901	270	Public Spaces Projects	
6	0	1,772	4905	265	Community Events	
6	2,044	530	4910	265	Events and Marketing	
6	21,006	0	4915	290	Architect	
6	1,542	0	4916	230	Architect	
6	342,564	-92	4920	290	Building Works	
6	1,621	1,241	4925	265	Food Festival	
6	763	100	4926	265	Hat Festival	
6	0	-643	4944	250	Christmas Grant	
6	10	0	4945	265	Volunteer Projects	
6	100	0	4946	265	International Womans Day	
6	0	153	4947	265	Capture Faversham	
6	0	1,229	4950	220	Omega Cashbook	
6	50	300	4955	220	Local Council Award Scheme	
6	0	150	4999	290	12 Market Place - Misc	
6	Total other payments	594,954	180,959	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)		
7	Balances carried forwrd	290,194	284,227	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		161,842	64,307	200	0	Current/Deposit Account
8		104,092	104,302	210	0	Deposit Account
8		11,790	102,151	220	0	Lloyds Current Account

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2020

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code and Centre</u>	<u>Code Description</u>
8 Total Cash & Investments	277,723	270,760		The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	2,985,520	2,985,520	9 0	Total Fixed Assets
9 Total Fixed Assets	2,985,520	2,985,520		The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10	1,077,667	1,067,570	10 0	Total Borrowings
10 Total Borrowings	1,077,667	1,067,570		The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)