



TOWN CLERK – MS LOUISE BAREHAM
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13 June 2020

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & FINANCE COMMITTEE**

| | | |
|----------------------------|-----------------|-----------------|
| The Mayor, Cllr A Reynolds | Cllr K Barker | Cllr A Hook |
| Cllr D Knights | Cllr T Martin | Cllr J Saunders |
| | Cllr B J Martin | Cllr J Irwin |

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Finance Committee to take place at 7pm on Monday 22nd June when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

AGENDA

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| 1. | Apologies for Absence To receive apologies for absence |
| 2. | Declarations of Interest To receive any declarations of interest for items listed on the Agenda |
| 3. | Minutes of the Previous Meeting and Matters Arising To receive the Minutes and consider any matters arising |
| 4. | Supporting the Renewal of the Town Offer To receive an update report (JS) |
| 5. | Faversham Market To receive and consider the report (JI) |

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| 6. | Town Market Group To receive an update (DK) |
| 7. | Statement of Internal Control To agree the Statement of Internal Control and make recommendations to the Town Council. |
| 8. | Audit Report To receive the Audit Report and draft AGAR and make recommendations to the Town Council. |
| 9. | Standing Orders To review the Standing Orders and make recommendations to the Town Council. |
| 10. | Website To agree a specification |
| 11. | Town Jetty To receive an update on works to the Jetty |
| 12. | Guildhall To consider quotations for renewal of bird pest nesting |
| 13. | Code of Conduct Consultation To consider the consultation and make recommendations to the Town Council |
| 14. | Date of Next Meeting Monday 27 th July |