



CORONAVIRUS EMERGENCY GRANT APPLICATION

During this period of emergency, The Town Council wants to help local organisations who are already best able to serve the community in Faversham. Funding has been diverted from 'Community Events' to fund the Coronavirus Emergency Grants, which are available to constituted organisations.

If you need assistance to complete this form please contact the office using the details on page 4

Project Name	Faversham Umbrella – Befriending Service
Grant Amount Requested Maximum amount per application is £500 ¹	£500

Organisation Name²	Faversham Umbrella
Organisation Address	Umbrella Building Court Street Faversham Kent ME13 7AT
Telephone Number	01795 229143
Email Address	beckyd@favershamumbrella.org
Contact Name	Becky Duffy
Position Held in Organisation	Centre Manager

1. About the project you are planning

1.1. What do you plan to do with the Community Grant funding you are seeking?

Faversham Umbrella is a local charity supporting those most vulnerable within the community. People who rely on us being there were regular or irregular visitors to our building when we were open.

Unfortunately, due to the current COVID-19 advice we have had to close our doors, as many of our visitors fall within the 'vulnerable' bracket. In order to continue supporting these people we are offering a befriending/counselling service where we are phoning our regular visitors and keeping them connected with the outside world via a phone call. During this call we are offering a listening ear, friendship and support in the form that we can advise on local businesses who are delivering vital requirements etc. We are looking at rolling this out further to support more people within the community who have not heard of Faversham Umbrella by connecting with other support groups or charities.

1.2. How have you identified this need?

Initially the people we contacted and asked if this service would be helpful were our regular visitors. This has then ventured further to all people who have visited us. Conversations we have had with people over the past few weeks have highlighted the need for this, where people have discussed suicide and said just hearing our voice is gold and now look forward to our calls. People have been distressed because they are running out of food and not able to go out and get any themselves, not able to get a supermarket delivery and so we have connected them with local business's who can deliver and eased the anxiety they are currently facing. This need is becoming more and more apparent.

2. Project Funding and Costs

2.1 Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs³

Expenditure	£
Mobile phone, monthly cost (min)	£10
Stamps and postage. Pack 12 stamps	£9.12
Office equipment required to support the befriending service	£50
Income Faversham Umbrella is not getting because centre is closed, which would be used to support our visitors.	£430.88 approx
Total Project Costs This should match the Total funding required for your project, above.	£500
Please state whether this is a one-off, weekly or monthly request	This is a monthly request

3. About your organisation

3.1. What type of organisation are you?

Please tick the relevant category:

Registered Charity	<input type="checkbox"/>	Registration Number: 1180736
Voluntary Organisation	<input type="checkbox"/>	
Limited Company	<input type="checkbox"/>	Company Number:
Community Group	<input type="checkbox"/>	
Other	<input type="checkbox"/>	Please Specify:

3.2. Briefly describe your organisation. Describe your organisation, how many members/users you have, if you charge subscription fees and the usual activities/services you provide. If you are a new organisation please describe the activities/services you plan to provide.

Faversham Umbrella is a local charity supporting those most vulnerable within the community. We have a centre which is open for people to come and join in with the activities that we hold. All the activities are free of charge in the hope that people will come together, make friends, grow their confidence and self-esteem. People who are suffering from mental illness varying from anxiety, depression, bi-polar etc and people who just want to meet new people come and join us to volunteer and support us while we support them or to attend our activities. We currently have 20 regular volunteers who we are continuing to support through this current period and have currently contacted over 60 people who have been in contact with Faversham Umbrella, the majority of which we are keeping in regular contact with. We have also offered our services out to other groups within the community

3.3. Do you have a Constitution or Memorandum of Association? Please state which and include a copy with your application.

Constitution

3.4. Projects working with children, young people or vulnerable adults must have a safeguarding policy. If you don't have a safeguarding policy or relevant DBS checks in place you can still apply for funding but you will be required to put these in place before any grant is awarded.

Do you have a safeguarding policy?	Yes
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Do your Staff/Volunteers have valid DBS checks?	Yes
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3.5. Depending on the nature of your project, you may require public liability insurance.

Do you have public liability insurance?	Yes
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3.6. Any Other Information. Please provide any other information which you consider to be relevant to your application.

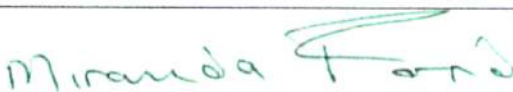
4. Declarations


4.1. To be completed by a senior member of your organisation

I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.

Name	Miranda Ford
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Post Held	Chair of Trustees
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Signature	
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4.2. To be completed by the person completing the application (must be different to above)⁴	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Becky Duffy
Post Held	Centre Manager
Signature	
5. Checklist	
Have you answered every question? have all signatures been completed?	

Please submit your completed Application Form and Additional Documents to:

Louise Bareham
Town Clerk
Louise.bareham@favershamtowncouncil.gov.uk

Or post to:

Town Hall
12 Market Place
Faversham
ME13 7AE

¹ Maximum payment at any one time

² Must be a fully constituted or recognised organisation

³ A regular weekly or monthly grant may be agreed for a period not exceeding 3 months

⁴ In an emergency situation, one signature may be sufficient, subject to the discretion of the Town Clerk



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Project Name	Faversham Assistance Centre FACE
Grant Amount Requested Maximum amount per application is £500 ¹	£168.00

Organisation Name²	Faversham Assistance Centre FACE
Organisation Address	Umbrella Building Court Street Faversham Kent ME13 7AT
Telephone Number	01795 530011
Email Address	favassistants@gmail.com
Contact Name	Georgina Todd
Position Held in Organisation	Project Manager

1. About the project you are planning

1.1. What do you plan to do with the Community Grant funding you are seeking?

Faversham Assistance Centre FACE has been running for many years and is a much-needed service within the community. As FACE relies purely on donations from the work carried out, due to the current Coronavirus situation our regular donations received from our clients has been dramatically reduced and therefore we will need to gather funding to cover the donations and some of our overheads required to carry out the work we complete.

1.2. How have you identified this need?

FACE have been operating for over 30 years, supporting local residents doing the same jobs as when the charity was first initiated. This proves the services and support offered are required and appreciated. For most of our clients we are their last resort in helping them maintain something which was once their pride and joy. We support the government and local councils in their bid to enable people to live for longer in their own homes. Living independently and reducing the strain on local sheltered housing. The services that FACE provide enable people the choice to stay in their own homes longer.

The areas of support FACE offers are maintenance of areas that people are unable to carry out themselves, due to aging or disabilities. This does not mean they are unable to live independently. By providing the garden maintenance and decorating FACE relieves the strain on the residents within these areas. This has allowed people a safer, brighter and cleaner environment to live in.

2. Project Funding and Costs

2.1 Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs³

Expenditure	£
Van Insurance	£50.00
Van & Equipment Fuel	£30.00
Office Phones	£30.00
Office Rent	£58.00
Total Project Costs This should match the Total funding required for your project, above.	£168.00
Please state whether this is a one-off, weekly or monthly request	Weekly

3. About your organisation

3.1. What type of organisation are you?	Please tick the relevant category:	
Registered Charity	<input checked="" type="checkbox"/>	Registration Number: 1172770
Voluntary Organisation	<input type="checkbox"/>	
Limited Company	<input type="checkbox"/>	Company Number:
Community Group	<input type="checkbox"/>	
Other	<input type="checkbox"/>	Please Specify:

3.2. Briefly describe your organisation. Describe your organisation, how many members/users you have, if you charge subscription fees and the usual activities/services you provide. If you are a new organisation please describe the activities/services you plan to provide.

FACE's mission is to support elderly and disabled people who are financially challenged, allowing them the decision to live independently in their own homes for longer. We offer practical support in terms of garden maintenance and decorating. FACE currently has 120 clients on our regular gardening list who we aim to visit at least once a month. During our visit we mow lawns, trim hedges, and weed where necessary. This allows people access to their homes and a safer living environment.

All jobs are completed on a donation only basis and we do not have a subscription agreement. New clients are requested to complete a form to ensure the charities criteria are met. In most cases FACE is the last resort for people to request help from. Their garden and house are their pride and joy and they are frustrated that they are unable to tend to it themselves any longer.

FACE is self-sufficient in that we have our own vans and gardening equipment to move from job to job. All equipment is petrol operated so that we do not have to depend on client's electricity source. All equipment including the vans has been replaced over the past couple of years. As per the Government guidelines gardeners are allowed at present to continue working, so we have implemented a stringent set of guidelines for our gardeners to ensure social distancing is adhered to and anybody in isolation at present is referred down the line. As a result of the current restrictions this does mean that our clients either have no money with them, do not do online banking and so our donations received are reduced.

3.3. Do you have a Constitution or Memorandum of Association? Please state which and include a copy with your application.

Constitution

3.4. Projects working with children, young people or vulnerable adults must have a safeguarding policy. If you don't have a safeguarding policy or relevant DBS checks in place you can still apply for funding but you will be required to put these in place before any grant is awarded.

Do you have a safeguarding policy?	Yes
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Do your Staff/Volunteers have valid DBS checks?	Yes
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3.5. Depending on the nature of your project, you may require public liability insurance.

Do you have public liability insurance?	Yes
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3.6. Any Other Information. Please provide any other information which you consider to be relevant to your application.

FACE appreciates the support of the local Council and other local organisations over the years. Without the support and funding, we receive FACE would not be able to operate and support the many people we do within the local community.

4. Declarations	
4.1. To be completed by a senior member of your organisation	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Miranda Ford
Post Held	Chair of Trustees
Signature	
4.2. To be completed by the person completing the application (must be different to above)⁴	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Georgina Todd
Post Held	Project Manager
Signature	
5. Checklist	
Have you answered every question? have all signatures been completed?	

Please submit your completed Application Form and Additional Documents to:

Louise Bareham
Town Clerk
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Or post to:

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¹ Maximum payment at any one time

² Must be a fully constituted or recognised organisation

³ A regular weekly or monthly grant may be agreed for a period not exceeding 3 months

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Project Name	Brogdale Collections
Grant Amount Requested Maximum amount per application is £500 ¹	£500

Organisation Name²	Brogdale Collections
Organisation Address	Brogdale Farm Brogdale Road Faversham Kent ME13 8XZ
Telephone Number	01795 536250
Email Address	fundraising@brogdalecollections.org
Contact Name	Kim Guest
Position Held in Organisation	Fundraising Manager

1. About the project you are planning. Keep the charity going while the current crisis prevents us from raising income from visitors to the site

1.1. What do you plan to do with the Community Grant funding you are seeking?

We need to keep the charity solvent while we are not able to hold our events and attract paying visitors. The National Fruit Collection is a local treasure held for the benefit of the whole of the UK, but due to not being able to hold two of our major events this Spring, the viability of the charity is severely threatened. A grant would enable us to continue paying our bills and survive until we can hold events again

1.2. How have you identified this need?

The drop in income due to the current situation

2. Project Funding and Costs

2.1 Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs³

Expenditure	£
Staff Salaries	£500 per week
	£
	£
	£
Total Project Costs	£ 500 per week
Please state whether this is a one-off, weekly or monthly request	Weekly

3. About your organisation

3.1. What type of organisation are you? Please tick the relevant category:

Registered Charity	<input type="checkbox"/>	Registration Number: 1135678
Voluntary Organisation	<input type="checkbox"/>	Yes
Limited Company	<input type="checkbox"/>	Company Number: 06221780
Community Group	<input type="checkbox"/>	
Other	<input type="checkbox"/>	Please Specify:

3.2. Briefly describe your organisation. Describe your organisation, how many members/users you have, if you charge subscription fees and the usual activities/services you provide. If you are a new organisation please describe the activities/services you plan to provide.

Brogdale Collections is a small charity in Kent and is home to The National Fruit Collection, the world's largest collection, comprising of over 4,000 varieties of temperate fruit across 135 acres. It is one of the treasures of the UK, renowned for its educational, scientific, conservational, horticultural and historic importance. In addition to organising individual, group and school tours around the amazing Collection, we also host themed events and festivals across the year which has an emphasis on education. Education in our countryside location is a major focus for our Trustees and we have a number of projects already in place and others we are planning for. In addition to the proposed Space Garden project, we have plans for a fruit maze, and an outstanding climate change project, all of which will enhance the visitor experience. At Brogdale we ensure that disadvantaged and disabled children have full access to our services and have purchased special large wheel wheelchairs so that all can visit the farm.

3.3. Do you have a Constitution or Memorandum of Association? Please state which and include a copy with your application.

Yes M&A

3.4. Projects working with children, young people or vulnerable adults must have a safeguarding policy. If you don't have a safeguarding policy or relevant DBS checks in place you can still apply for funding but you will be required to put these in place before any grant is awarded.

Do you have a safeguarding policy?	Yes
Do your Staff/Volunteers have valid DBS checks?	Yes those who work with children

3.5. Depending on the nature of your project, you may require public liability insurance.

Do you have public liability insurance?	Yes
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3.6. Any Other Information. Please provide any other information which you consider to be relevant to your application.

4. Declarations	
4.1. To be completed by a senior member of your organisation	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Tony Hillier
Post Held	Trustee

Signature	
4.2. To be completed by the person completing the application (must be different to above)⁴	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Kim Guest
Post Held	Fundraising Manager
Signature	Kim A Guest
5. Checklist	
Have you answered every question? yes have all signatures been completed? yes	

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Project Name	Creek Creative Covid-19
Grant Amount Requested Maximum amount per application is £500 ¹	£373.81 pw

Organisation Name²	Creek Creative CIC
Organisation Address	1 Abbey Street Faversham Kent ME13 7BE
Telephone Number	07786352037
Email Address	anne@creek-creative.org
Contact Name	Anne MacLaren
Position Held in Organisation	Director

1. About the project you are planning

1.1. What do you plan to do with the Community Grant funding you are seeking?

We plan to use the funding to keep Creek Creative viable and safe during the Covid-19 crisis, to cover immediate costs such that our facility remains in a position to reopen once the lockdown is lifted.

1.2. How have you identified this need?

The need is identified as a lack of income during lockdown and contingency funds in the bank. Creek Creative operates without any regular grants, funding provision or financial reserves: with the closure of the Café, Gallery, Shop and suspension of classes and other events we no longer have sufficient income to cover rent, utilities and increased hygiene and maintenance costs even at a reduced estimate.

2. Project Funding and Costs

2.1 Please provide a breakdown of your project's costs. Please note that this should be a breakdown of your total project costs³

Expenditure	£
Accountancy Fees	£366.00
Utilities (Estimated at 50% of most recent monthly average)	£697.83
Deep Cleaning and Essential Maintenance / Electrical works	£556.00
	£
Total Project Costs	£1,619.83
Please state whether this is a one-off, weekly or monthly request	Monthly (paid weekly £373.81)

3. About your organisation

3.1. What type of organisation are you? Please tick the relevant category:

Registered Charity	<input type="checkbox"/>	Registration Number:
Voluntary Organisation	<input type="checkbox"/>	
Limited Company - Community Interest Company	<input type="checkbox"/>	Company Number: 06702090

Community Group		
Other		Please Specify:

3.2. Briefly describe your organisation. Describe your organisation, how many members/users you have, if you charge subscription fees and the usual activities/services you provide. If you are a new organisation please describe the activities/services you plan to provide.

Creek Creative is a well established arts venue in the town centre providing a popular Gallery environment (and Shop) supporting local artists and makers, as well as a Café / Meeting place for the public. Various local Community groups such as Parkinson's Society, U3A, Craft Groups, Carers Support EK Support Group, Masonic members and Coeliac Sufferers meet on a regular basis in the public area. We also host a broad range of creative classes on a weekly basis, and monthly group events in Printmaking. We provide studios and workshops for 39 Artists with deskspaces for a further 7 individuals, all of whom are currently struggling under the Covid19 lockdown restrictions.

3.3. Do you have a Constitution or Memorandum of Association? Please state which and include a copy with your application -.

Yes - a Memorandum & Articles of Association

3.4. Projects working with children, young people or vulnerable adults must have a safeguarding policy. If you don't have a safeguarding policy or relevant DBS checks in place you can still apply for funding but you will be required to put these in place before any grant is awarded.

Do you have a safeguarding policy?	Yes but N/A
Do your Staff/Volunteers have valid DBS checks?	N/A

3.5. Depending on the nature of your project, you may require public liability insurance.

Do you have public liability insurance?	Yes
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3.6. Any Other Information. Please provide any other information which you consider to be relevant to your application.

Despite continually exploring all currently available financial support, unfortunately we do not qualify for the Local Authority £10K Covid19 Emergency Grant or any of the Arts Council Emergency Funding on offer.

4. Declarations

4.1. To be completed by a senior member of your organisation

I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.

Name	Simon Giles
Post Held	Director
Signature	
4.2. To be completed by the person completing the application (must be different to above)⁴	
I confirm that I am authorised to sign this declaration and that to the best of my knowledge and belief, all replies are true and accurate.	
Name	Anne MacLaren
Post Held	Director
Signature	
5. Checklist	
Have you answered every question? have all signatures been completed?	

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