



DEPUTY TOWN CLERK – MISS ADRIENNE BEGENT
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28th January 2020

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
NEIGHBOURHOOD PLAN STEERING GROUP**

Dear Member

YOU ARE HEREBY INVITED TO ATTEND a Meeting of Faversham Town Council Neighbourhood Plan Steering Group to be held at The Town Hall, 12 Market Place, Faversham, on Monday, 3rd February 2020 at **7.30 p.m.**

Yours sincerely

Adrienne Begent
Deputy Town Clerk

AGENDA

1. Apologies for absence
2. To receive and accept as a true record the Minutes of the Neighbourhood Plan Steering Group held on 6 December 2019 (copy enclosed).
3. To approve the Terms of Reference for the NHP Steering Group (copy enclosed).
4. To consider the formal notification of the Faversham Neighbourhood Plan to Swale Borough Council.
5. To receive an update on professional support.
6. To receive an update on funding opportunities.
7. Any other business
