



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtowncouncil.gov.uk

10 March 2020

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & FINANCE COMMITTEE**

Cllr K Barker	Cllr C Belsom	Cllr A Hook
Cllr D Knights	Cllr T Martin	Cllr J Saunders
Cllr E Thomas	Cllr B J Martin	Cllr J Irwin
The Mayor, Cllr A Reynolds		

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Finance Committee to take place at 7.30pm on Monday 16th March in the Guildhall, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

AGENDA

- 1 Apologies for Absence**
To receive apologies for absence
- 2 Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
- 3 Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes of the previous Meeting and consider any Matters Arising
- 4 Committee Structure Review**
To consider the Committee Structure Review Report
- 5 Assets of Community Value**
To review the current assets listed and agree any further assets to be included

- 6 Grant Policy**
To agree the final grant making policy and procedures
- 7 12 Market Place – Front Space**
To review the use of the front space and agree steps forward
- 8 Hire Charges**
To review charges for the Guildhall and 12 Market Place
- 9 Delegation**
To agree delegated authority for the Facilities Manager to oversee and make decisions regarding the Allotment sites on a day to day basis and to nominate a Lead Councillor
- 10 Any Other Business**
For items not listed on the agenda for future consideration.