



TOWN CLERK – MS LOUISE BAREHAM
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24 June 2019

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
HERITAGE COMMITTEE**

Cllr C Belsom	Deputy Mayor, Cllr S Blair	Cllr J Irwin
Cllr T Martin	Cllr J Saunders	Mr H Goodwin (Faversham Society)

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of the Heritage Committee to take place at **7.30pm** on Monday 1st July in the **Guildhall**, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

1. Apologies for absence
To receive apologies for absence
2. Election of a Chair and Vice Chair
To receive nominations for a Chair and, if considered appropriate, a Vice Chair
3. Declarations of Interest
To receive any declarations of interest for items listed on the Agenda
4. Co-option of Members
To agree co-option of non-council members
5. Terms of Reference
To consider the Terms of Reference and make recommendations to the Town Council

6. Minutes of the Previous Meeting and Matters Arising
To receive the minutes of the previous meeting and consider any matters arising
7. Update on Heritage Hub and Magna Carta Display
To review actions to date and make recommendations.
8. Any Other Business
For items not listed elsewhere on the agenda.