

**MINUTES OF THE FAVERSHAM PUBLIC SPACES COMMITTEE MEETING** held at The Guildhall, Faversham, on Thursday 23<sup>rd</sup> May 2019

**Present**

Cllr E Thomas (Chair)	Cllr H Perkin	Cllr J Irwin
Cllr J Saunders	A Peters (SBC)	A Blackburn (KCC)
C Oswald Jones		

**In attendance**

L Bareham	A Andrews
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**1. Apologies for absence**

Cllr K Barker	M Knowles (SBC)
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**2. Election of a Chair**

It was proposed by Cllr Irwin, seconded by Cllr Saunders and on being put to the meeting it was ***RESOLVED to elect Cllr Thomas as Chair to the Public Services Committee***

**3. Election of a Vice Chair**

It was proposed by Cllr Williams, seconded by Cllr Perkin and on being put to the meeting it was ***RESOLVED to elect Cllr Irwin as Vice Chair to the Public Services Committee***

**4. Declarations of Interest**

Cllr H Perkin	Deputy Cabinet Member for Health SBC	Minute 8
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**5. Terms of Reference**

Cllr Irwin felt the ToR should include more than one aim. It was agreed that his draft list would be shared with Members for discussion at the next meeting. It was noted that some of the aims may better be captured in the Action Plan and both should be reviewed.

**6. Previous Minutes and Matters Arising**

The minutes were agreed. It was noted that the centre stone to Preston Street/East St junction would be installed by the end of June. There was concern regarding the maintenance, but the Faversham Society has agreed to take responsibility. The road is likely to be closed overnight for the work.

Meetings had been taking place with the station, which had been initiated by the MP's office and a new representative would be required in due course.

**7. Co-option of New Members**

Interest had been shown by two members of the public to join the committee. It was also agreed that Mr Oswald-Jones should also re-apply to join the committee. All three will be sent application forms.

## **8. Strategic Plan**

Alison Peters, Principal Urban Design and Landscape Officer for Swale Borough Council, introduced herself. Her remit is landscape architecture and public design, with a personal interest in transport planning and will be promoting sustainable transport. She asked whether Faversham had a design palette, but no one was aware of one. This would provide a consistent approach with long term aims. Cllr Irwin asked for some examples to be forwarded. It was also recommended to look at [healthystreets.com](http://healthystreets.com) which provides a 10 indicator checklist.

It was recommended to look at the Town Action Plan 2020 and the Streetscape Strategy from 5+ years ago.

The Town Caretaker explained his role and current work in progress.

It was agreed to continue with the ward walkabouts a week before the committee meetings. However, it was noted that this would mean each Ward would only be visited once in a year, it was suggested that Members should walk their Wards on a regular basis noting any issues.

Problems with rubbish sacks were raised, it was suggested to leaflet the area and contact SBC Officer Vikki Sedgwick who would be able to assist with community engagement.

## **9. Meeting Dates**

It was agreed to retain the meeting time to Thursdays at 9.30, with walkabouts taking place the week before. The next walkabout will be Thursday 18<sup>th</sup> July and the Public Services Meeting will be 25<sup>th</sup> July at 9.30am.

## **10. Any Other Business**

The name of the committee was changed from Public Realm Group to Public Spaces Committee as it considered the term would be better understood.