



TOWN CLERK – MS LOUISE BAREHAM  
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20<sup>th</sup> August 2019

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S  
POLICY & FINANCE COMMITTEE**

Cllr K Barker	Cllr C Belsom	Cllr A Hook
Cllr D Knights	Cllr T Martin	Cllr J Saunders
Cllr E Thomas	Cllr B J Martin	Cllr J Irwin

Dear Committee Member

**YOU ARE HEREBY INVITED TO ATTEND** a meeting of Faversham Town Council's Policy and Finance Committee to take place at 7.30pm on Wednesday 28<sup>th</sup> August in the Guildhall, Faversham when the following business will be transacted.

Yours sincerely

*Louise Bareham*

Louise Bareham PSLCC  
Town Clerk

## AGENDA

- 1. Apologies for absence**  
To receive apologies for absence
- 2. Declarations of Interest**  
To receive any declarations of interest for items listed on the Agenda
- 3. Minutes of the Previous Meeting and Matters Arising**  
To receive the minutes of the previous meeting and consider any matters arising

#### 4. Audit Report

To consider the report from Internal Auditor, Mr David Buckett and to note the email from PKF Littlejohn

#### 5. New Model Financial Regulations

To review the new Model Financial Regulations and make recommendations to Full Council

#### 6. Banking

To consider account options for holding reserves

#### 7. Earmarked Reserves

To consider the report on EMRs

#### 8. 12 Market Place

To provide an update and agree actions

#### 9. Creek Jetty

To consider the presentation and report made by Mr Brian Pain on behalf of The Creek Navigation Co CIC

#### 10. Equality and Diversity

To agree the setting up of Working Group for Equality and Diversity and its terms of reference

#### 11. Economic Development

To agree the setting up of a Working Group for Economic Development and its terms of reference.

To appoint a representative to the Joint Marketing Board.

To review report made to Town Council on 12<sup>th</sup> August.

#### 12. Sports Council

To make a recommendation on the creation of a Sports Council to the Town Council

#### 13. Attendance Policy

To agree the Attendance Policy and make recommendations for adoption to the Town Council

#### 14. Any Other Business

Items not listed on the agenda for future consideration

Private Session. To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

#### 15. Honorary Freeman

To consider any nominations