



TOWN CLERK – MS LOUISE BAREHAM
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2 September 2019

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held in **the Guildhall**, Faversham, on Monday 9 September 2019 at **7.00pm**.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5.

This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies and acceptance of reasons for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Previous Minutes
To receive and accept as a true record the Minutes of the Town Council Meeting held on 12th August and any matters for report.
4. Mayor's Announcements
To receive an update on events attended and news items from the Mayor
5. Community Services Committee
To receive the Minutes of the Community Services Committee dated 7th August 2019.
6. Climate and Biodiversity Committee
To receive the Minutes of the Climate and Biodiversity Committee dated 27th August 2019
7. Policy and Finance Committee
To receive the Minutes of the Policy and Finance Committee dated 28th August 2019
8. Faversham Rugby Club
Cllr Belsom proposes the motion "*Faversham Town Council writes to Swale Borough Council on behalf of Faversham Rugby Club raising concerns regarding the rent and delays to accessing the Club House*"
9. Newsletter
To agree the draft Newsletter
10. Town Clerk's Report
To note any correspondence received
11. Receipts and Payments
To resolve to agree receipts and approve payments to be made (tabled)
