



TOWN CLERK – MS LOUISE BAREHAM
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8 October 2018

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
HERITAGE COMMITTEE**

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of the Heritage Committee to take place at **5pm** on Monday 15 October in the **Guildhall**, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

- 1. Apologies for absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any Declarations of Interest for items on the agenda
- 3. Previous Minutes and Matters Arising**
To provide an update on actions from previous minutes
- 4. HLF**
To consider the outcome of the HLF bid and proposals for applying for an Our Heritage Grant
- 5. Strategic Plan**
To review the plan
- 6. Budget 2019 to 2020**
To draft budget proposals
- 7. Events**
To consider events, such as the anniversary of Henry VIII's visit, and usage of the downstairs exhibition rooms in the interim period
- 8. Signage**
To review quotations and consider name details
- 9. Any Other Business**
To receive items not listed elsewhere on the agenda