



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtc.co.uk

11 January 2019

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & FINANCE COMMITTEE**

Mayor Cllr T Abram , Cllrs S Campbell, E J Wilcox, A Walker, N Kay,
M Cosgrove, G Wade, C Belsom

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of Faversham Town Council's Policy and Finance Committee to take place at **4pm** on Wednesday 16 January in the Guildhall, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

AGENDA

- 1. Apologies for absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any Declarations of Interest for items on the agenda
- 3. Minutes of the Previous Meeting and Matters Arising**
To consider any Matters Arising from the Minutes, which are not listed elsewhere on the agenda
- 4. Annual Action Plan 2019 to 2020**
To review applications and make recommendations to the Town Council
- 5. Medium Term Financial Plan**
To review and update the MTF.
- 6. Audit Report**
To consider the Internal Auditor's Interim Report for 2018/19.
- 7. The Guildhall**
To review the Quinquennial Report –

- work carried out to date
 - work to be programmed
- 8. Local Council Award Scheme**
To make recommendations to Full Council for registration onto the scheme
- 9. Date of Next Meeting**
Wednesday 13 March