

MINUTES OF THE HERITAGE COMMITTEE:

Held at the Guildhall on Monday 19 March 2018

Present:

Cllr Nigel Kay
Cllr Mike Cosgrove
Cllr A Hook

Ted Davis
Clive Foreman
Louise Bareham - Secretary

1. Apologies for absence

Cllrs David Simmons and Claire Belsom, Hannah Tilley

2. Declarations of Interest

None

3. Previous Minutes and Matters Arising

Previous minutes were agreed. The works are now due to complete mid-June. Concerns were raised that should the HLF funding not be successful it would leave some areas incomplete and not useable. Therefore, it was agreed to request a quotation to fully complete the rear Exhibition Room and Reading Room to an operational standard (plastering/lighting/flooring etc). The additional sum of £5,000 for pine flooring in lieu of oak was questioned. Additional costings are currently approximately £11,000 to £411,000 but still well within the initial budget of £450,000.

Action: LB

4. Update on Museums Meeting

Attendees of the museum meeting, chaired by Harold Goodwin, were very enthusiastic about the project and Harold did an excellent job chairing. The idea of a heritage hub appeared to be backed by everyone. An email will be sent to those who attended and Harold had agreed for it to be in his name. It was recognised that this is a different vision from that at the start of the project, but had evolved as time had progressed. Martin Goodhew's advice was a need had to be demonstrated by everyone.

5. HLF Update

It was recognised that we will need to work hard to get a successful bid. HLF had suggested that the shop front should not be included. FTC needs to make a commitment to the future running costs of the building to make it sustainable.

RECOMMENDATION: Faversham Town Council resolves to make a commitment to pay the future running costs of 12 Market Place to ensure sustainability of the project.

Thomas Ford & Partners had provided their quotation to carry out works for the HLF bid at £10,000 fixed fee, with up to an additional £3,000 for QS services.

RECOMMENDATION: Faversham Town Council resolves to accept the quotation from Thomas Ford & Partners, to be paid in 3 tranches with the final payment once the bid is lodged with the HLF

6. Events

Christ Church University were fully committed to providing an exhibition and had received internal funding and support from the University Faculty. This did create a need for the exhibition to be on display and it was agreed that this could be accommodated by allocating the back exhibition space for it for the first season, giving one wall over to a timeline of Faversham History that they were providing and giving space over on the back wall to advertise what was in the back exhibition space. When the main exhibition a space was not being used all or fully the Christ Church Exhibition could be displayed there as well. They had identified ways that the exhibition could be enhance by for instance provision of full size pictures of King Stephen and Queen Matilda for children to be photographed with. It was agreed that the enhancements would be a good idea and NK would seek funding of £1,500.

7. Volunteers

It was suggested that an article be included in the next newsletter and on Facebook asking for volunteers. It was yet unclear what the opening hours and this would need to be agreed first.

8. Displays

At the Museums Together meeting it was commented that the Reading Room could be used as a space to work on the town archives. It was agreed, however, that it should not just become a depository of all archives and that a collections policy was vital.

A quotation for conditions surveys for the charters had been received at £35 per charter. This was a requirement of the HLF bid and this was agreed. Quotation for works to the three Creek maps had been substantially increased, following the original restorer at Frances Iles becoming unavailable and the maps being taken out of their frames and inspected. It was agreed to seek a further quotation from Kent Archives.

9. Any Other Business

CF noted that he had said that the Faversham Society had no *formal* links with universities.

10. Date of Next Meeting

Friday 4 May, 4pm The Guildhall