



TOWN CLERK – MS LOUISE BAREHAM
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26 January 2018

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
HERITAGE COMMITTEE**

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of the Heritage Committee to take place at **5pm** on Wednesday 31 January 2018 in the **Guildhall**, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

- 1. Apologies for absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any Declarations of Interest for items on the agenda
- 3. Previous Minutes and Matters Arising**
To provide an update on actions from previous minutes
- 4. CCU Update**
To review long term collaboration and formalisation
- 5. Faversham Society**
To consider a long term collaboration agreement with the Faversham Society
- 6. Building Update**
 - To receive and update on building works at 12 Market Place
 - To consider quotations for office furniture
- 7. HLF Update**
 - Report on meeting with HLF
 - To consider Plan B if HLF feedback is negative
- 8. Engagement and Activities**
Update on planned activities
- 9. Any Other Business**
To receive items not listed elsewhere on the agenda