

**MINUTES OF THE FAVERSHAM PUBLIC REALM GROUP MEETING** held at The Guildhall, Faversham, on Thursday 24 May 2018

Present

Ted Wilcox, (Chair) (TW)	Peter Flower (PF)
Trevor Abram (TA)	Alan Blackburn (AB)
Geoff Wade (GW)	Chris Oswald-Jones (COJ)
Anita Walker (AW)	Adam Andrew(AA)
David Simmons (DS)	Ima Rix (IR)

In attendance

Adrienne Begent, Deputy Town Clerk (DTC)

**1. Election of the Chairman**

Cllr Ted Wilcox was elected as Chairman of the Public Realm Group for the Civic Year 2018-19.

**2. Apologies for absence**

Simon Algar, Mike Knowles and Eddie Thomas

**2. Declarations of Interest**

Cllr G Wade, DNPI, Agenda Item 9, Town Cannons

**3. Previous Minutes and Matters Arising**

The minutes of 22 March 2018 were agreed.

- PF enquired about the Preston Street Island  
**Action: DTC to ask the Faversham Society for an update.**

**4. Antiques Market Road Traffic**

Ima Rix and David Simmons briefed the meeting on the situation regarding applying for the Road Traffic Order (RTO) for road closures on Sundays to allow the Antique Market and other events to proceed in the Town Centre.

***RECOMMENDATION that the Public Realm Group voices its whole hearted support of the RTO application.***

**5. Town Walkabout Report**

The report from the walkabout on 17 May was received and details are included on Matters Arising matrix.

It was agreed that the Town Council would write to Network Rail (NR) raising the following points:

- 1) The steps to the Preston Street underpass are worn and there should be a yellow edging on them.

- 2) A Wheelie Ramp should be added to the Preston Street underpass to improve cycle access.
- 3) In the winter of 2017 NR did not salt the steps to the Preston Street underpass as they had in previous years, why not?
- 4) The Preston Street underpass is not regularly cleaned, resulting in it being littered and smelling of stale urine, why not?

## **6. Cycle Racks**

The provision of cycle racks in the town was discussed with several locations explored.

**Action: PF to provide Town Council with potential location map and costings**

## **7. Any Other Business**

COJ raised concerns about the implementation of National Parking Regulations concerning the practice of parking with one side of a vehicles wheels on the pavement.

**Action: TW to make enquires with Alan Horton**

COJ confirmed that KCC will make an announcement concerning the A2/MALL junction in June/July 2018.

COJ enquired if Station Road Regeneration should be taken of the Progress Sheet and Matters Arising Matrix.

TW confirmed that it should remain on the sheet but be marked abandoned.

COJ enquired if bollards in West Street should be taken off the Progress Sheet and Matters Arising Matrix.

TW confirmed it should.

COJ updated the meeting on Lorry Watch Groups:

Bysing Wood: Active

West Street: Active

Ospringe: Active and concerned with air quality

Whitstable Road: The group will possibly be active in next 12/18months.

COJ informed that Paul Brand (KCC officer for New Schemes) had been on a walkabout with himself, DS and Antony Hook to consider the potential of the Whitstable Road being included in 20's Plenty initiative.

COJ raised the issue of responsibility of interpretation boards in the Town.

**Action: To make recommendation to Town Council that the Tourism Officer takes on responsibility for all of the boards and that they are deleted from the Progress Sheet and Matters Arising Matrix.**

GW raised the issue of the location of dog waste bins on the footpath towards the sewage works. This had been raised by a resident at the Annual Town meeting and should be addressed promptly.

**Action: Office to raise the issue with Cllr David Simmons as Cabinet Member for the Environment at SBC.**

Private Session. It was Resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

#### **8. Caretaker Van**

Various options for leasing a van for the town caretaker were discussed. The meeting also discussed the importance of the van being easily identifiable as belonging to the Town Council.

***RECOMMENDATION that the Public Realm Group recommends that Town Council proceeds with leasing a Citroen Berlingo from Leaseplan.***

***RECOMMENDATION that the Public Realm Group recommends that the van has Town Council logos on the rear and front as well as each side.***

#### **9. Two Cannons located at Faversham Pools**

Various quotations for repairing the two cannons located at the swimming pool were discussed.

***RECOMMENDATION that the Public Realm Group appoints KPS Joinery & Carpentry Ltd to undertake the repairs.***

#### **10. Guildhall Fire Risk Assessment**

Various quotations for undertaking the assessment were discussed.

***RECOMMENDATION that the Public Realm Group appoints LTM Fire Safety to undertake the assessment.***

#### **11. Guildhall Asbestos Management Survey**

Various quotations for undertaking the asbestos management survey at the Guildhall were discussed.

***RECOMMENDATION that the Public Realm Group seeks references from three past customers of Contrast Surveys and if satisfactory appoints them to complete the survey.***

#### **12. East Street Gates**

The installation of new gates at the entrance to East Street from Newton Road was discussed.

***RECOMMENDATION that Faversham Town Council appoints S&A Steel Services to make and install the gates.***

COJ added that before the gates are ordered someone should investigate if there is a gas pipe in the vicinity. Four white spots are on the ground in areas that need investigating.

**Action: AA to investigate**

### **13. Court Street Gates**

The repair of the gates at Court Street were discussed.

***RECOMMENDATION that the Public Realm Group appoints S&A Steel Services to repair the gates.***

### **14. Dates of Next Meetings**

Walkabout 19 July at 10am

PRG 26 July at 9.30am

Walkabout 13 September at 10am

PRG 20 September at 9.30am

Walkabout 15 November at 10am

PRG 22 November at 9.30am

Walkabout 17 January at 10am

PRG 24 January at 9.30am

Walkabout 14 March at 10am

PRG 21 March at 10am