



TOWN CLERK – MS LOUISE BAREHAM
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22 January 2018

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & FINANCE COMMITTEE**

Mayor Cllr S Campbell, Deputy Mayor Cllr T Abram, Councillors E J
Wilcox, A Walker, N Kay, M Cosgrove, G Wade, C Belsom

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of Faversham Town Council's Policy and Finance Committee to take place at **4pm** on Wednesday 21 February in the **Guildhall**, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

AGENDA

- 1. Apologies for absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any Declarations of Interest for items on the agenda
- 3. Minutes of the Previous Meeting and Matters Arising**
To consider any Matters Arising from the Minutes of December, which are not listed elsewhere on the agenda
- 4. Performance Management**
To agree reporting method for Committees for the Strategic Plan
- 5. People & Places**
To consider the Business Support Report and Benchmarking Reports
- 6. GDPR**
To consider preparations for GDPR and the ICO's 12 Awareness Steps.

7. **Policies**
 - 7.1 **Equality and Diversity Policy**
To agree the policy and make recommendations to the Town Council
 - 7.2 **Lone Working Policy**
To agree the policy and make recommendations to the Town Council
8. **Online Banking**
To review the arrangements for online banking authorisation
9. **Risk Assessment and Management Strategy**
To review the current policy and make recommendations to the Town Council
10. **Grant Applications**
To review grant applications and make recommendations to the Town Council

Name of Organisation	Brief Description of Activity	Funding Requested
Swale Youth Development Fund	Funding to assist young people in Faversham	£750
The Alexander CIC	The Alexander Collection: Annual exhibition of professional art	£500
Mr Robert Lamoon	Preston Street Starlings: To produce a permanent public artwork for Preston Street	£1,500
Harmony's Holistic Helping Hands	Providing therapeutic treatment for those with life threatening or life limiting diseases and their carers in Faversham	£1,000
Countryside Productions	To produce a series of 6 short natural history films for use in primary schools in the Faversham area	£4,000

11. **Date of Next Meeting**
Wednesday 18 April

Private Session. To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

12. **The Guildhall**
To consider quotations for the Quinquennial report and make recommendations to the Town Council
13. **Town Jetty**
To receive the conditions survey report and make recommendations to the Town Council.