



TOWN CLERK – MS LOUISE BAREHAM  
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5 February 2018

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of Faversham Town Council to be held in **the Guildhall**, Faversham, on Monday 12 February 2018 at **7.00pm**.

Yours sincerely

*Louise Bareham*

Louise Bareham PSLCC  
Town Clerk

**The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors for the Town before the formal meeting commences.**

**This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.**

**If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

**AGENDA**

1. Apologies and acceptance of reasons for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests – Members who have an interest to declare must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. To receive and accept as a true record the Minutes of the Town Council Meeting held on 8 January 2018 and the Minutes of the Finance Meeting held on 15 January 2018 (copies enclosed) and any matters for report.
4. Mayor's Announcements.
5. To receive and approve the minutes of the Community Services Committee on 10 January 2018
6. To receive and approve the minutes of the Public Realm Group Meeting on 25 January 2018
7. To receive and approve the minutes of the Heritage Committee dated 31 January 2018
8. To receive and approve the recommendations of the Town Clerk's Report (copy enclosed).
9. To consider and, if approved, agree payments and receipts to be made (tabled)  
  
**Private Session.** To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
10. To respond to the Alexander Centre Trust
11. To receive the recommendations of the Staffing Committee.

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