



TOWN CLERK – MS LOUISE BAREHAM
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13 June 2018

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
HERITAGE COMMITTEE**

Dear Committee Member

YOU ARE HEREBY INVITED TO ATTEND a meeting of the Heritage Committee to take place at **5pm** on Monday 18 June 2018 in the **Guildhall**, Faversham when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

- 1. Apologies for absence**
To receive apologies for absence
- 2. Election of a Chair**
To receive nominations and elect a Chair for the Civic Year 2018 to 2019
- 3. Declarations of Interest**
To receive any Declarations of Interest for items on the agenda
- 4. Previous Minutes and Matters Arising**
To provide an update on actions from previous minutes
- 5. Museums Together**
To consider how to take forward the work with all the heritage groups, including:
 - Displays/posters for the windows in Back Lane
 - Items for the TV screen in Back Lane
 - Volunteers for 12 Market Place
- 6. HLF and Plan B**
Evaluation of the HLF bid application process and to consider a Plan B
- 7. Events**
To discuss the following:
 - Faversham Food Festival and Medieval Market update
 - Reception to mark opening of 12 Market Place exhibition 9th July
 - Other events

8. Office Move

To receive an update on the office move
To consider reception desk for exhibition area

9. War Memorial Garden Gate

To consider options for securing the future of the original gate

10. Any Other Business

To receive items not listed elsewhere on the agenda