

**Minutes of Faversham Neighbourhood Plan Steering Group
held on virtually on Monday 21st September 2020**

Present:

Kris Barker
Harold Goodwin
Antony Hook
John Irwin (Chair)
Alison Reynolds

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for absence</u> Apologies for absence were received from H Perkin. G Wade was unable to log on to the meeting because of technical problems.</p>	
2.	<p><u>Minutes of Previous Meeting and matters arising</u> The minutes of the meeting held on 20th July 2020 were approved.</p>	
3.	<p><u>Discussion on Matters Arising</u> (3) The Area Designation had been agreed by Swale Borough Council. The monthly meetings with SBC planners were now in place with the next taking place on 2nd October. The meetings that have been held proved to be a useful platform for sharing information. (4) At the local plan meeting on 30th July Option C was the favoured option to go to Cabinet. Option C would result in Faversham being allocated 3,500 houses. In addition the Borough will allocate 3,000 more windfall sites. There is serious risk that these could be built in Faversham, in addition to its allocation. JI confirmed that he had written to the Chair and Vice Chair of the Local Plan Panel on 21st September (Cllrs M Baldock and M Bonney) requesting a meeting. ACTION: Follow up letter to be sent if no reply received.</p>	JI/AB
4.	<p><u>Update on Swale Local Plan Timeline</u> September 23rd - Local Plan Panel October 8th - Local Plan Panel October 29th - Local Plan Panel ACTION: Steering Group to request a meeting with Cllrs Baldock and Bonney before the meeting on 29th October. It was noted that SBC was accelerating the Local Plan process as a result of the White Paper, which reinforces the need for the NHP referendum to be held in May 2021.</p>	JI/AB
5.	<p><u>Engagement with SBC on site allocation</u> Planners will report on site selection at the Local Plan Panel meeting on October 29th. The Faversham Society has completed its site appraisals. Most that had been allocated by the Steering Group to Councillors had now been returned.</p>	

	ACTION: Meeting to discuss the site appraisals to be convened.	AB
6.	<p><u>Neighbourhood Plan Exhibition</u></p> <p>It was reported that Exhibition 1 was now up at the Town Hall and would be open for the next two weeks.</p> <p>The Chair thanked the volunteers that had helped to produce such a successful exhibition.</p> <p>It was hoped that an indication of sites that should/shouldn't be developed would become apparent from the exhibition.</p> <p>The exhibition will go online to allow those that haven't visited a chance to participate. It will also tour the town on the youth bus.</p> <p>It was noted that the Faversham Eye had offered to space for the NHP a special edition.</p> <p>The Chair thanked Brian Pain and all involved at the Faversham Eye, and to HG for arranging.</p>	
7.	<p><u>Surveys</u></p> <p>It was noted that the surveys would take place in November, with the first survey targeting residents, youth and sports/leisure users. Urban Vision had advised that it may prove beneficial to target the business in the New Year.</p> <p>Breakthrough Communications would be used to undertake the survey and analyse results.</p> <p>ACTION: Meeting to be set up with Breakthrough Communications.</p>	AB
8.	<p><u>Policy Planning Workshop</u></p> <p>It was noted that a Policy Planning Workshop would be held on 28th September. This workshop would be facilitated by Urban Vision.</p> <p>The aim of the workshop would be to explore policy areas and how they would be written. Agreed policy areas would feed into the surveys.</p> <p>Attendees would be asked to bring policy suggestions to the meeting.</p>	
9.	<p><u>Faversham 2040 Competition</u></p> <p>The Faversham 2040 competition had been launched before lockdown, asking the younger generation what Faversham meant to them.</p> <p>Because of timing the entry level had been disappointing and the meeting discussed relaunching.</p> <p>It was agreed that schools were still under pressure because of the COVID emergency and that this should be reconsidered after half term.</p>	
10.	<p><u>Virtual Meetings/Correspondence</u></p> <p>It was noted that this meeting and others of the Steering Group going forward would be open to members of the public (virtually because of COVID).</p> <p>The Chairman confirmed that the Steering Group would welcome correspondence and this would be added to the agenda.</p>	AB