



DEPUTY TOWN CLERK – MISS ADRIENNE BEGENT  
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14<sup>th</sup> September 2020

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of Faversham Town Council Planning Committee to be held in **the Guildhall**, Faversham, on Monday, 21<sup>st</sup> September at **6.00 p.m.**

Yours sincerely

Adrienne Begent  
Deputy Town Clerk

**The meeting will be attended by a Representative from the Anderson Group who will provide a virtual update on their development on the Ham Road.**

**The Mayor will allow a maximum of fifteen minutes for Members of the Council to receive questions concerning the planning agenda from registered electors from the Town before the formal meeting commences.**

**This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.**

**If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

**AGENDA**

1. Apologies and acceptance of reasons for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests – Members who have an interest to declare must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. To receive and accept as a true record the Minutes of the Town Council Planning Meeting held on 7 September 2020 (copy enclosed)
4. To receive the Planning Schedule dated 7 September 2020.
5. To consider and to make representations to the relevant authorities on Planning Applications contained in the enclosed list dated 21 September 2020.

Note: Following guidance received from NALC, Faversham Town Council will meet virtually using MS Teams, in order to make decisions on urgent matters. If possible, the meeting will

be screened live, subject to software and licencing being in place; a recording will also be made available.

Please email [Adrienne.Begent@favershamtowncouncil.gov.uk](mailto:Adrienne.Begent@favershamtowncouncil.gov.uk) for the link to the meeting.

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